

**TOWN OF DOVER  
LONG RANGE PLANNING COMMITTEE  
FINAL  
MEETING MINUTES  
OCTOBER 1 2009**

**MEETING PARTICIPANTS**

**VOTING MEMBERS SHARON GRANT WALLY WELD RICH FORTE GEOFFREY MERRILL  
CAROL LISBON BOARD OF SELECTMEN AND MARK SARRO PLANNING BOARD  
LIAISON MEMBER PETER SMITH WARRANT COMMITTEE**

**THE MEETING WAS CONVENED AT 7:30 A.M. AT THE MEETING ROOM IN THE DOVER TOWN GARAGE.**

**A QUORUM OF THE COMMITTEE WAS PRESENT.**

**THE MINUTES FROM THE MEETING WHICH WAS HELD ON THURSDAY, SEPTEMBER 3<sup>RD</sup>, WERE REVIEWED AND APPROVED BY THE ATTENDEES WITH MINOR CHANGES. THE APPROVED MINUTES WILL BE FORWARDED TO THE DOVER TOWN CLERK FOR INCLUSION INTO THE TOWN RECORDS.**

**THE INITIAL FOCUS OF THE COMMITTEE WAS TO CONFIRM THE CORRECTNESS OF THE MEMBER'S CONTACT DATA FOR USE BY A MEMBER THROUGH THE CURRENT FISCAL YEAR AS IT MAY PERTAIN TO COMMITTEE BUSINESS.**

**THE SECOND ELEMENT OF DISCUSSION WAS THE REVIEW OF THE CURRENT DOVER TOWN CODE AS IT PERTAINS TO THE LONG RANGE PLANNING COMMITTEE'S LRPC DUTIES AND MEMBERSHIP. GEOFF MERRILL HAS PROPOSED THAT THE CODE BE AMENDED AT THE NEXT TOWN MEETING IN 2010 TO REFLECT THAT THE PRIMARY PURPOSE OF THE LRPC BE FOCUSED ON THE OBJECTIVES AND ISSUES AS SET FORTH IN THE TOWN'S MASTER PLAN. IT WOULD BE THE INTENTION OF THE COMMITTEE TO WORK IN CONCERT WITH THE TOWN'S PLANNING BOARD TO ACHIEVE PROGRESS WITH THE PLAN PRIOR TO ITS NEXT UPDATE.**

**MARK SARRO, THE PLANNING BOARD MEMBER FOR THE LRPC, PASSED OUT A MEMO TO THE COMMITTEE IN WHICH HE OUTLINED THE MANNER IN WHICH THE COMMITTEE COULD SUPPORT THE PLANNING BOARD'S EFFORTS TO UPDATE THE MASTER PLAN AND WORK WITH THE OTHER GROUPS IN TOWNS WHICH ARE AFFECTED BY THE PLAN'S GOALS. AN EXCELLENT DISCUSSION AMONGST THE MEMBERS ENSUED IN WHICH SEVERAL OPINIONS WERE OFFERED AS TO WAYS IN WHICH THE LRPC COULD SUPPORT THE PLANNING BOARD. GIVEN THAT THE MEMO WAS CIRCULATED AT THE MEETING WITH LITTLE TIME TO READ AND REFLECT ON ITS CONTENTS, THE MEMO WILL BE PART OF THE MEETING AGENDA IN NOVEMBER.**

**ONE OF THE ELEMENTS DISCUSSED ABOUT THE MASTER PLAN WAS WHETHER THERE**

UGHT TO BE AN AREA WHERE PHILOSOPHIES ARE PUT FORTH AS THE OVERRIDING FOCUS OF A KEY TOWN ISSUE. IT WAS ALSO DEBATED AS TO HOW BEST TO GET AN IDEA AS TO EACH COMMITTEE S BUY IN TO A PARTICULAR PLAN RECOMMENDATION. IT WAS SUGGESTED THAT THE COMMITTEE SHOULD BUILD A LIST OF RECOMMENDATIONS THAT IT HAS THOUGHT THROUGH WITH EACH OTHER TOWN COMMITTEE CONTACTED.

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LASTLY GEOFF MERRILL INDICATED THAT HE HAD BEEN CONTACTED BY A MEMBER OF THE DOVER SCHOOL COMMITTEE ABOUT A FOUR DAY STRATEGIC PLANNING CONFERENCE BEGINNING THIS AFTERNOON BEING HELD BY THE COMBINED TOWN SCHOOL COMMITTEES OF DOVER AND SHERBORN ALONG WITH THE REGIONAL SCHOOL COMMITTEE TO DISCUSS LONG RANGE PLANNING GUIDELINES FOR THE TWO SCHOOL DISTRICTS AS THEY HEAD INTO TOUGH BUDGETING CYCLES. ALTHOUGH HE WILL NOT BE ATTENDING IN PERSON GEOFF INDICATED THAT HE HOPED TO GET THE HAND OUT FROM THE CONFERENCE AND WOULD SHARE THEM WITH THE GROUP AT THE NEXT EARLIEST MEETING

CAROL LISBON INDICATED THAT SHE WAS GOING TO PARTICIPATE IN THE CONFERENCE THAT WAS ORIGINALLY CALLED FOR BY THE NEW REGIONAL SCHOOL SUPERINTENDENT. ONE OF THE KEY FOCAL POINTS AS COMMENTED BY CAROL WAS HAVING THE SUPERINTENDENT UNDERSTAND THE KEY ELEMENTS OF THE SCHOOLS RESPONSIBILITIES AS ENUNCIATED BY THE VARIOUS SCHOOL BOARD REPRESENTATIVES SO THAT SHE WOULD BE IN A BETTER POSITION TO PROPOSE BUDGET CUTS THAT DID NOT CONFLICT WITH THOSE KEY AREAS IF AT ALL POSSIBLE.

GEOFF MERRILL WAS FORMALLY ELECTED AS THE CHAIRMEN OF THE COMMITTEE BY MAJORITY VOTE AND IT WAS DECIDED THAT THE SECRETARY S RESPONSIBILITIES WOULD BE SHARED BY VARIOUS OTHER MEMBERS OF THE COMMITTEE.

THE MEETING WAS ADJOURNED AT 8 40 A.M..

THE NEXT MEETING IS SCHEDULED FOR THURSDAY NOVEMBER 5 TH 2009 TO BEGIN AT 7 30 A.M. IN THE MEETING ROOM OF THE DOVER TOWN GARAGE.