Chairman Wilfred J. Baranick called the meeting to order at 5:10 PM in the Assessors Office. Present were Caroline B. Akins and Charles W. Long, Members of the Board, and Karen MacTavish, Town Assessor.

1. **Regular Business**
   - Meeting minutes from April 15, 2009, May 6, 2009, and May 20, 2009 were reviewed and unanimously approved.

2. **Septic Betterment – 129 Centre Street, 17-013**
   By unanimous vote, the Assessors approved and endorsed a warrant for payment in full of an apportioned septic betterment in the amount of $12,667.81 applicable to the property located at 129 Centre Street.

3. **Field Work**
   Judith Sambor has begun field inspections in conjunction with an extension to her 2008 contract. This year she will be charging $1 less per parcel due to a decrease in the price of gasoline.

4. **Personnel**
   The Board unanimously approved the personnel evaluation form completed by Mrs. Akins with respect to Karen MacTavish’s job performance in FY 2009.

5. **Office Hours**
   Discussion was held concerning currently advertised office hours, which have been in effect for more than thirty years. Since the department is staffed on a full time basis, the Board unanimously agreed it is appropriate to modify the published schedule to reflect actual availability as follows:

   Monday through Thursday - 9:00 AM to 5:00 PM
   Friday - 9:00 AM to 12:00 noon

6. **State Owned Land**
   The Commissioner of Revenue’s proposed fair cash valuation of state owned land eligible for reimbursement as of January 1, 2009 was reviewed. The new figure represents a decrease of almost $4 million since the Commissioner’s last determination in 2005, due, in part, to a reduction of approximately 36 acres in the size of the parcel. The land was sold to the Dover-Sherborn Regional School District in 2004 for future expansion of the playing fields.
7. **Organization of the Board/Elections and Appointments**
   - By unanimous vote, Mrs. Akins was elected Chairman of the Board of Assessors for FY 2010.
   - Ms. MacTavish was unanimously reappointed to the position of Town Assessor for FY 2010.

8. **Next Meeting**
   The Board agreed to schedule the next meeting for Wednesday, July 8, 2009 at 5:00 PM.

At 5:50 PM, it was moved by Mr. Long and seconded by Mr. Baranick to adjourn the meeting to enter executive session for the purpose of reviewing abatement applications and to discuss litigation. With three members voting, the motion was approved, 3-0.

The Board returned to public session at 6:40 PM to report on actions taken during their executive session as follows:

- **FY 2009 Abatements:**
  - 4 applications approved (unanimous, 3-0)
  - 1 application denied (unanimous, 3-0)
  - 1 application deemed denied (2-0, Mr. Long recused)

It was moved by Mrs. Akins and seconded by Mr. Long to adjourn the meeting at 6:45 PM. With three members voting, the motion was approved 3-0.