

Present: Jennifer Bancroft DaSilva, Kirk Downing, Deb Reinemann, Carolyn Ringel, Valerie Spriggs, Bob Springett, James Stuart, Ginny Keniry

1. Claire Jackson: The chairs of the 3 SCs in the system had a conversation regarding Claire since her position is a shared position in the budget. Afterwards, someone called Valerie and said that the consensus was that the SCs were uncomfortable with Claire working as a consultant without having further information. As a result, Valerie decided to cancel Claire's contract.
2. Roles and Responsibilities of the SC:
  - (i) Policy
  - (ii) Budget/Finance
  - (iii) Oversight

We need to reach clear consensus on oversight vs. co-management.  
SC would like to break down the "wall" between SC and administration.  
Valerie believes that lack of trust and communication are at the root of the problem.  
Kirk would like to take direction only from the Superintendent, not from SC.

SC says administration should think broadly and flexibly with respect to personnel.  
Need more clarity on communication, trust and concrete guidelines on the line of demarcation.  
Need set of systems in place where reporting and data are available.

### 3. Instructional Technologist

Kirk's goal for the position:

- (i) teaching children
- (ii) instructional integration into classrooms
- (iii) professional development - "teaching the teachers"
- (iv) technical support (hardware and software)

Valerie has used a successful model whereby the IT person trains the teacher and then supports teachers as necessary (eg., Tufts model)

Bob confirms that Westwood and Lincoln-Sudbury are currently using this model.  
Research shows a link between either Technology & Curriculum or Technology & Librarian. Usually, the same person fills both roles.  
Beaver Country Day is very advanced in the technology arena. Among other things, they use cloud computing access via Netbooks instead of laptops and desktops.

The position has been posted on the website but no ad has been placed externally or in a newspaper.

Kirk has an internal candidate for the position.

SC recommends that Kirk do an outside search in addition to considering the internal candidate.

Valerie will arrange for a meeting between SC and Bill Daggett when he comes to visit D-S in November.

Kirk thanks Ginny for doing a great job running the school in his absence.

Meeting adjourned at 12:17pm.