

**Dover-Sherborn Regional School Committee**  
Meeting of September 1, 2009

Members Present: Ellen Williamson, Chair  
Robyn Hunter, Vice Chair  
Beverly Madden  
Clare Graham, Secretary  
Richard Robinson  
Nate van Duzer (arrived at 7:45)

Also Present: Valerie Spriggs, Superintendent  
Steven Bliss, Assistant Superintendent  
Christine Tague, Business Manager  
Denise Lonergan and Fred Randall, Headmasters

**1) Call to Order**

Ms. Williamson called the meeting to order at 7:00 pm in the Middle School Library.

Ms. Williamson introduced Mr. Steven Bliss, Assistant Superintendent of Schools and Ms. Christine Tague, School Business Manager.

**2) Approval of Minutes**

a) Regional School Committee – May 5, June 9, June 17 and August 25, 2009

Ms. Madden made a motion to approve the minutes of May 5, 2009. Ms. Graham seconded.

09-44 VOTE: 5 – 0

Mr. Robinson made a motion to approve the minutes of June 9, 2009. Ms. Madden seconded.

09-45 VOTE: 5 – 0

Ms. Madden made a motion to approve the executive session minutes of June 9, 2009. Ms. Hunter seconded. Correct date to read June 9, 2009.

09-46 VOTE (as amended): 5 – 0

Ms. Madden made a motion to approve the minutes of June 17, 2009. Mr. Robinson seconded. Ms. Graham suggested adding the list of grants from Positive to the minutes.

09-47 VOTE (as amended): 5 – 0

Ms. Hunter made a motion to approve the executive session minutes of August 25, 2009. Ms. Madden seconded.

09-48 VOTE: 5 – 0

b) The Sherborn School Committee minutes of May 14, 2009 and the Dover School Committee minutes of May 19 and June 3, 2009 were noted.

**3) Community Comments - None**

**4) Reports**

a) Food Service Update – Ms. Madden outlined new guidelines for the cafeteria (additional servings of fruits and vegetables, whole grain options, etc). Also, the cafeteria was painted over the summer with a mural of the theme “The Raiders’ Café”.

b) Business Manager’s Report - Ms. Teague will provide the standard reports to the Committee via email in the coming weeks once she gets settled as this is only her second day on the job.

c) Middle School Report - Mr. Randall updated the Committee on the opening of school and upcoming events at the Middle School. He thanked Positive for the grants that were awarded for 2009-10 in the amount of \$19,208.50.

- d) High School Report - Ms. Lonergan updated the Committee on the opening of school and upcoming events at the High School. The Dover-Sherborn High School was ranked #1 in the Nation by NeighborhoodScout.com, a ranking that expands on previous evaluation of student performance on standardized tests. The High School was also ranked #2 in the State by Boston Magazine.
- e) Superintendent's Report – Ms. Spriggs reviewed enclosures provided to the Committee including:
- Back to School Speech and Recognition Awards
  - H1N1 Preparedness – DS Health Depts, Emergency Services, Fire and Police Chiefs and the Superintendent met with regional representatives for a preliminary discussion regarding the H1N1 Vaccination. A 2nd meeting is scheduled for Sept 11<sup>th</sup>.
  - Strategic Planning Conference – An agenda for the three day conference is being prepared to ensure a productive conference.
  - Policy Manual Update – Progress continues to be made in editing and updating the Policy Book.
  - Child Development Center – The Community Education Department falls under the governance of the Regional School Committee. The Child Development Center, which is housed at the old Caryl School has had a significant decrease in enrollment of approximately 30 children. Ms. Spriggs and the Director of Community Education have met with the Dover Town Administrator and a representative of the Selectmen to discuss rent, square footage and the impact of renovating the Caryl School on the future of the CDC.

5) **Special Items**

- a) DSEF FY'10 Grants – Ms. Graham made a motion to approve the grants from DSEF for the Middle School (\$32,037) and High School (\$42,586) and METCO program (\$7,000). Mr. Robinson seconded.

09-49 VOTE: 6 – 0

- b) 2009-10 School Committee Goals – Ms. Graham made a motion to approve the 2009-10 School Committee Goals pending “word smithing”. Ms. Hunter seconded.

09-50 VOTE: 6 – 0

- c) Superintendent Evaluation Document – Ms. Hunter asked for comments from Committee members regarding the proposed Superintendent Evaluation process which will be voted on at the Joint School Committee meeting later this month.

6) **Future Business**

- a) School Committee Visits – The Committee discussed dates for site visits to the schools.
- b) October Agenda Items – Middle School Curriculum wiki, Child Development Center discussion, Business Manager “entry plan”, Administration building/Middle School HVAC/Astronomy Dome update.

7) **New Business** - None

8) **Routine Business** – Enrollments as of September 1, 2009

9) **Adjournment to Executive Session at 8:55 pm not to return to open session for matters pertaining to legal issues.**

Ms. Williamson – yea, Ms. Madden – yea, Ms. Hunter – yea, Ms. Graham – yea, Mr. van Duzer – yea, Mr. Robinson – yea.

Respectfully submitted,  
Amy Davis