

Council on Aging Board Meeting Minutes
Tuesday, November 3, 2009

PRESENT: A. Baranick, E. Bouldry, J. Gavrilles, B. Hagan, J. Hemstreet, P. McChesney,
B. Murphy, J. Walsh, L. Theodos, R. Walenduk

STAFF: J. Claypoole

GUEST: F. Spalding, D. Mills, C. Haddleton, D. Stapleton, L. Crane

Meeting called to order at 11:00 AM.

Minutes of October 6th meeting read and motion to accept made by J. Hemstreet and seconded by P. McChesney. Motion passed unanimously. Minutes of October 27th meeting were reviewed; motion to accept minutes made by J. Walsh and seconded by B. Murphy. Motion passed unanimously.

The Treasurer's report was distributed and reviewed by A. Baranick. Motion by R. Walenduk to accept report; seconded by P. McChesney. Motion passed unanimously.

New Business:

- **Input on Caryl Community Center:** Chairperson B. Hagan welcomed Ford Spalding, Chair of Dover Community Center Building Committee (DCCBC), and Don Mills, Architect, to the meeting. The Board reviewed the needs of the COA if relocated to the Community Center and plans for continued growth of the COA programs. Discussion was held on repairs needed, space availability dependent on current tenants, possible renovations of rooms and building, and outside issues such as a drop off entrance and adequate and accessible parking. L. Theodos reported other Town owned sites include next to Library and space behind Fire Station.

Old Business:

- **Friends of the COA:** J. Walsh reported that there was no new information to report.
- **Senior Property Tax Work Off Program:** J. Claypoole reported that at the October 15th meeting, the Board of Selectmen approved increasing the abatement limit to \$1,000 with 125 hours worked, per the new law as of July 2009. Applications for Senior Workers are in but all Department applications have not been received by deadline. The Board recommended sending out one more email and setting firm deadline of Friday, November 6th. If Departments do not respond, then no worker can be placed there. The Review subcommittee of J. Walsh, L. Theodos, and R. Walenduk will meet to review applications and place workers.

Ongoing Business:

- **Chairperson:** B. Hagan stated she had concerns about the Flu Clinic in October. Not enough shots were available (140), the information on the process for waiting was not clear, and the seniors, including frail elders, could not come in to Great Hall and sit down. B. Hagan stated CVS had Minute Clinics where some seasonal flu shots were available. Call CVS at 1-866-389-2727 and punch in zip code and

the closest Minute Clinics are announced. She recommended seniors call the Clinics to be sure flu shots were available and take your insurance card.

- **Travel Committee:** J. Gavrilles reported that trip to Concord in October was enjoyable. The next trip scheduled is December 11th in collaboration with Sherborn COA to Boston Ballet's "The Nutcracker".

Directors Report:

- Information from the Town Clerk is being mailed out on new requirements for town employees and board members as they must complete an Ethics Exam online. If anyone needs assistance with this process, please let J. Claypoole know and a COA computer can be used to complete exam. All COA staff have completed the Ethics exam and submitted certificates to Town Clerk.
- Warrant Committee sent memo to Departments that FY 2011 Budgets are due by December 18th. The Selectmen's office requested FY 2011 Budgets submitted by November 20th for review by Board of Selectmen at Nov 24th meeting. J. Claypoole will work with COA Treasurer and Board Officers on FY2011 budget.
- Thanksgiving luncheon is next week with 50 signed up so far. Calls are still coming in. Volunteers are needed for set up, serving, and clean up.
- DSHS donated tickets for COA to Nov 5th performance of "Importance of Being Earnest" at the High School.
- Seniors have been playing Bocce ball at the Legion on Friday mornings or Wednesday afternoons.
- Police Brunch and Legion Dinner are scheduled in December. Sign ups are coming in for these events.

Motion to adjourn the meeting was made at 1:10PM by B. Murphy and seconded by R. Walenduk. Motion passed unanimously

Respectfully submitted,

Janet Claypoole