

Annual Town Meeting  
Deliberative Session  
May 2, 2016

Pursuant to the Warrant given under the hands of the Selectmen on February 25, 2016, James Repetti, Moderator, called the Annual Town Meeting of the Town of Dover to order on May 2, 2016 at 7:14 p.m. at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present. The reading of the Constable's Return of Service was waived.

The Town Clerk designated the following checkers and counters for this meeting: David Stapleton, Celeste Hurley, Kate Havigland, Eleanor Herd, Freda Cleveland, Suzanne Sheridan, Joan Stapleton, Jane Hemstreet, and Beth McGuire. The Registrar serving was John Walsh. Constables present were William Herd and Margaret Crowley. Mr. Repetti recognized the Boy Scouts from Dover's Troop 1 serving as pages: Bobby Giasi, Oliver Fried, and Varun Jayanti.

Mr. Repetti introduced those sitting on the stage: Town Administrator David Ramsay; Selectmen James Dawley, Robyn Hunter, and Candace McCann; Town Clerk Felicia Hoffman; Assistant Town Moderator David Havigland, and Town Counsel William Lahey; Warrant Committee Members Douglass Lawrence, Kate Cannie, Rich Forte, James Stuart, Geoffrey Merrill, John Cone, Kathy Gill-Body, and Brooks Gernerd.

Mr. Repetti remarked that the conduct of Town Meeting is based upon a combination of Statute, Bylaw, custom, and the Moderator's discretion. *Town Meeting Time*, compiled by the Massachusetts Moderator's Association, is used as a parliamentary reference. He reviewed some common Town Meeting motions and terms and encouraged those in attendance to ask for clarification if they were confused about a motion or a vote before them.

Mr. Repetti stated that he would state the subject matter of each Article - the full text of which is to be found in the Blue Book. As a rule, he would use voice votes. If unable to call the vote, he would ask for a show of hands, and if that did not suffice, ask for a standing vote. If a motion to dismiss was placed on the floor of Town Meeting, discussion would be limited to dismissal of the article and not the merits of the article.

Mr. Repetti encouraged brevity in remarks and reminded the Meeting that he would try to maintain a balance between moving the agenda along and ensuring that all who had something to contribute were given the opportunity to do so.

Mr. Repetti acknowledged the service of retiring Selectman James Dawley; and then asked the attendees to especially remember those who had passed away since the last Town Meeting:

Robert Comiskey   Dennis Dowd   Roger Markhus   Frank Ouellet   Barbara Roth-Schecter

Mr. Repetti requested a moment of silence to honor those who are currently serving our country and putting themselves in harm's way in order to preserve our freedoms.

Mr. Repetti then recognized Mr. Lawrence, Chairman of the Warrant Committee, for his remarks. Mr. Lawrence spoke regarding the process the Warrant Committee followed in bringing its recommendations before Town Meeting. He highlighted areas that the committee felt needed additional discussion. He thanked all of the Town's departments and committees for their cooperation in the budget process.

Before proceeding to the Articles of the Warrant, Mr. Repetti again recognized Mr. Lawrence for a motion governing the conduct of the Meeting.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the following rule be adopted for the conduct of this meeting: Any amendment to a main motion that would increase an appropriation must contain a provision for the source of funds for the increase such that the total amount to be raised and appropriated at the Meeting will not be increased.

**Vote:** The motion was put to a vote and passed by a majority.

The Moderator started the process of going through the Warrant.

**ARTICLE 1. (Selectmen)** To hear and act on the various reports of the various committees: as contained in the printed 2015 Annual Report; and any other reports submitted to the voters by the Town Committees.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the reading of the various reports by the Town Clerk be waived, and the reports be accepted and placed on file.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 2. (Selectmen)** To see if the Town will vote pursuant to Chapter 44, Section 53E ½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for Fiscal Year 2017:

1. Building Department
  - a. Gas Inspector \$ 7,200
  - b. Plumbing Inspector \$17,500
  - c. Wiring Inspector \$25,500
  
2. Board of Health
  - a. Perk and deep hole inspection and permitting \$40,000
  - b. Septic inspection and permitting \$50,000
  - c. Well inspection and permitting \$15,000
  - d. Swimming pool inspection and permitting \$10,000
  
3. Library
  - a. Materials replacement \$ 5,000
  
4. Council on Aging
  - a. Senior activities and transportation \$28,000

and further, that the fees received in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E ½, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½, the Town authorize the use of revolving fund accounts for the following boards or departments, and that such accounts shall not exceed the amounts set forth for the Fiscal Year 2017:

Building Department

a.	Gas Inspector	\$ 7,200
b.	Plumbing Inspector	\$17,500
c.	Wiring Inspector	\$25,500
2. Board of Health		
a.	Perk and deep hole inspection and permitting	\$40,000
b.	Septic inspection and permitting	\$50,000
c.	Well inspection and permitting	\$15,000
d.	Swimming pool inspection and permitting	\$10,000
3. Library		
a.	Materials replacement	\$ 5,000
4. Council on Aging		
a.	Senior activities and transportation	\$28,000

and further, that the fees charged for these services be credited to the respective accounts and that the aforementioned boards or departments be authorized to make expenditures from the respective accounts and for their respective purposes up to the amounts set forth above.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 3. (Selectmen)** To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gerner and seconded by Mrs. Gill-Body that the salaries recommended for elected officials of the Town as shown in the right-hand column of the Warrant Committee Report be called over by the Moderator and that if no objection is raised to any of them, they be approved as read.

1. Board of Selectmen	
a. Chairman	\$200
b. Clerk	150
c. Other member	100
2. Assessors	
a. Chairman	400
b. Other members (each)	350
3. Town Clerk	54,450
4. Planning Board	
a. Chairman	100
b. Other members (each)	50
5. Constables (3, each)	150
6. Board of Health	
a. Chairman	150
b. Other members (each)	100

The salaries were read over and there were no holds placed.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 4. (Selectmen)** To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mr. Forte that the salaries and expenses recommended by the Departments, Officers, Boards, and Committees of the Town as shown in the "FY 2016 Requested" column in the Warrant Committee Report, be called over by the Moderator, and, if no objection is made, that the Town appropriate such sums and raise such amounts from the tax levy and from other general revenues of the Town, except that \$10,400.00 of the amount appropriated pursuant to Line Item 710 therein for maturing debt-principal shall be transferred from the Title V Receipt Reserved for Appropriation Account.

DEPARTMENT	FY2016 APPROVED	FY 2017 REQUESTED	FY17/FY16 % CHANGE	\$ Variance
<b>GENERAL GOVERNMENT</b>				
301 MODERATOR	0.00	0.00	0.0%	0.00
131 WARRANT COMMITTEE	7,680.00	7,680.00	0.0%	0.00
122 SELECTMEN SALARIES	300,936.00	309,057.00	2.7%	8,121.00

	EXPENSES	52,120.00	53,120.00	1.9%	1,000.00
	TOTAL	353,056.00	362,177.00	2.6%	9,121.00
192	TOWN HOUSE EXPENSES	60,356.00	59,856.00	(0.8%)	-500.00
191	WHITING ROAD	4,734.00	4,734.00	0.0%	0.00
193	CARYL COMMUNITY CENTER	105,684.00	105,384.00	(0.3%)	-300.00
199	BUILDING MAINTENANCE				
	SALARIES	202,760.00	206,290.00	1.7%	3,530.00
	EXPENSES	110,700.00	120,700.00	9.0%	10,000.00
	TOTAL	313,460.00	326,990.00	4.3%	13,530.00
129	COPY/POSTAGE	30,400.00	30,400.00	0.0%	0.00
151	LAW	200,000.00	200,000.00	0.0%	0.00
135	TOWN ACCOUNTANT				
	SALARIES	165,826.00	164,960.00	(0.5%)	-866.00
	EXPENSES	33,200.00	34,200.00	3.0%	1,000.00
	TOTAL	199,026.00	199,160.00	0.1%	134.00
141	ASSESSOR				
	SALARIES	135,456.00	139,603.00	3.1%	4,147.00
	EXPENSES	28,550.00	28,575.00	0.1%	25.00
	TOTAL	164,006.00	168,178.00	2.5%	4,172.00
145	TREASURER/COLLECTOR				
	SALARIES	184,321.00	182,609.00	(0.9%)	-1,712.00
	EXPENSES	31,835.00	30,835.00	(3.1%)	-1,000.00
	TOTAL	216,156.00	213,444.00	(1.3%)	-2,712.00
155	DATA PROCESSING				
	SALARIES	55,996.00	57,064.00	1.9%	1,068.00
	EXPENSES	77,039.00	79,439.00	3.1%	2,400.00
	TOTAL	133,035.00	136,503.00	2.6%	3,468.00
161	TOWN CLERK				
	SALARIES	52,049.00	54,650.00	5.0%	2,601.00
	EXPENSES	10,925.00	10,985.00	0.5%	60.00
	TOTAL	62,974.00	65,635.00	4.2%	2,661.00
162	ELECTION/REGISTRATION				
	SALARIES	38,870.00	43,352.00	11.5%	4,482.00

	EXPENSES	11,120.00	14,020.00	26.1%	2,900.00
	TOTAL	49,990.00	57,372.00	14.8%	7,382.00
175	PLANNING BOARD				
	SALARIES	32,681.00	33,220.00	1.6%	539.00
	EXPENSES	29,943.00	30,519.00	1.9%	576.00
	TOTAL	62,624.00	63,739.00	1.8%	1,115.00
411	ENGINEERING				
	SALARIES	35,756.00	36,536.00	2.2%	780.00
	EXPENSES - SELECTMEN	20,750.00	38,750.00	86.7%	18,000.00
	EXPENSES - PLANNING BOARD	3,070.00	3,070.00	0.0%	0.00
	TOTAL	59,576.00	78,356.00	31.5%	18,780.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$2,022,757.00</b>	<b>\$2,079,608.00</b>	<b>2.8%</b>	<b>\$56,851.00</b>
	<b>PROTECTION OF PERSONS / PROP.</b>				
201	POLICE				
	SALARIES	1,820,868.00	1,851,020.00	1.7%	30,152.00
	EXPENSES	113,500.00	114,200.00	0.6%	700.00
	OUT OF STATE TRAVEL	3,000.00	3,000.00	0.0%	0.00
	TOTAL	1,937,368.00	1,968,220.00	1.6%	30,852.00
299	PROTECTIVE AGENCY BLDG.	88,675.00	88,675.00	0.0%	0.00
292	ANIMAL CONTROL				
	SALARIES	22,444.00	23,206.00	3.4%	762.00
	EXPENSES	6,460.00	6,460.00	0.0%	0.00
	TOTAL	28,904.00	29,666.00	2.6%	762.00
220	FIRE				
	SALARIES	389,772.00	415,631.00	6.6%	25,859.00
	EXPENSES	70,450.00	70,450.00	0.0%	0.00
	TOTAL	460,222.00	486,081.00	5.6%	25,859.00
231	AMBULANCE				
	SALARIES	131,076.00	133,961.00	2.2%	2,885.00
	EXPENSES	43,857.00	43,857.00	0.0%	0.00
	TOTAL	174,933.00	177,818.00	1.6%	2,885.00

241	BUILDING INSPECTOR				
	SALARIES	95,677.00	103,269.00	7.9%	7,592.00
	EXPENSES	4,512.00	4,920.00	9.0%	408.00
	TOTAL	100,189.00	108,189.00	8.0%	8,000.00
291	EMERGENCY MANAGEMENT				
	SALARIES	2,390.00	2,390.00	0.0%	0.00
	EXPENSES	1,070.00	1,070.00	0.0%	0.00
	TOTAL	3,460.00	3,460.00	0.0%	0.00
171	CONSERVATION COMMISSION				
	SALARIES	31,306.00	32,707.00	4.5%	1,401.00
	EXPENSES	45,695.00	45,695.00	0.0%	0.00
	TOTAL	77,001.00	78,402.00	1.8%	1,401.00
176	BOARD OF APPEALS				
	SALARIES	2,435.00	2,543.00	4.4%	108.00
	EXPENSES	1,250.00	1,450.00	16.0%	200.00
	TOTAL	3,685.00	3,993.00	8.4%	308.00
294	CARE OF TREES				
	SALARIES	9,005.00	9,203.00	2.2%	198.00
	EXPENSES	102,320.00	88,548.00	(13.5%)	-13,772.00
	TOTAL	111,325.00	97,751.00	(12.2%)	-13,574.00
295	TREE COMMITTEE	2,500.00	2,500.00	0.0%	0.00
	<b>PROTECTION OF PERSONS AND PROPERTY TOTAL</b>	<b>\$2,988,262.00</b>	<b>\$3,044,755.00</b>	<b>1.9%</b>	<b>\$56,493.00</b>
	<b>HEALTH AND SANITATION</b>				
433	GARBAGE DISPOSAL	18,800.00	18,800.00	0.0%	0.00
439	SOLID WASTE				
	SALARIES	66,773.00	67,267.00	0.7%	494.00
	EXPENSES	300,005.00	312,335.00	4.1%	12,330.00
	TOTAL	366,778.00	379,602.00	3.5%	12,824.00
450	TOWN WATER				
	SALARIES	6,858.00	6,992.00	2.0%	134.00
	EXPENSES	20,034.00	21,000.00	4.8%	966.00
	TOTAL	26,892.00	27,992.00	4.1%	1,100.00

519	BOARD OF HEALTH				
	SALARIES	43,002.00	43,746.00	1.7%	744.00
	EXPENSES	35,048.00	35,048.00	0.0%	0.00
	TOTAL	78,050.00	78,794.00	1.0%	744.00
	<b>HEALTH AND SANITATION</b>	<b>\$490,520.00</b>	<b>\$505,188.00</b>	<b>3.0%</b>	<b>\$14,668.00</b>
	<b>TOTAL</b>				
	<b>HIGHWAY AND BRIDGES</b>				
422	MAINTENANCE				
	SALARIES	475,544.00	486,597.00	2.3%	11,053.00
	EXPENSES	244,498.00	262,648.00	7.4%	18,150.00
	TOTAL	720,042.00	749,245.00	4.1%	29,203.00
423	SNOW AND ICE				
	SALARIES	94,700.00	100,700.00	6.3%	6,000.00
	EXPENSES	279,300.00	299,300.00	7.2%	20,000.00
	TOTAL	374,000.00	400,000.00	7.0%	26,000.00
424	STREET LIGHTING	12,489.00	12,489.00	0.0%	0.00
425	TOWN GARAGE	82,415.00	82,415.00	0.0%	0.00
428	TARVIA/PATCHING	250,000.00	261,900.00	4.8%	11,900.00
	<b>HIGHWAY AND BRIDGES</b>	<b>\$1,438,946.00</b>	<b>\$1,506,049.00</b>	<b>4.7%</b>	<b>\$67,103.00</b>
	<b>TOTAL</b>				
	<b>OTHER PUBLIC AGENCIES</b>				
194	ENERGY COORDINATOR	0.00	0.00	0.0%	0.00
491	CEMETERY				
	SALARIES	83,621.00	85,188.00	1.9%	1,567.00
	EXPENSES	27,004.00	27,885.00	3.3%	881.00
	TOTAL	110,625.00	113,073.00	2.2%	2,448.00
541	COUNCIL ON AGING				
	SALARIES	106,973.00	105,449.00	(1.4%)	-1,524.00
	EXPENSES	30,100.00	32,650.00	8.5%	2,550.00
	TOTAL	137,073.00	138,099.00	0.7%	1,026.00
610	LIBRARY				
	SALARIES	408,767.00	425,596.00	4.1%	16,829.00
	EXPENSES	165,195.00	176,311.00	6.7%	11,116.00
	TOTAL	573,962.00	601,907.00	4.9%	27,945.00

650	PARKS AND RECREATION				
	SALARIES	331,784.00	332,986.00	0.4%	1,202.00
	EXPENSES	81,294.00	83,044.00	2.2%	1,750.00
	TOTAL	413,078.00	416,030.00	0.7%	2,952.00
	<b>OTHER PUBLIC AGENCIES</b>	<b>\$1,234,738.00</b>	<b>\$1,269,109.00</b>	<b>2.8%</b>	<b>\$34,371.00</b>
	<b>TOTAL</b>				
	<b>UNCLASSIFIED SERVICES</b>				
152	PERSONNEL COMMITTEE	0.00	0.00	0.0%	0.00
178	DOVER HOUSING PARTNERSHIP	0.00	0.00	0.0%	0.00
195	TOWN REPORT	11,509.00	11,509.00	0.0%	0.00
543	VETERANS				
	SALARIES	1,000.00	1,000.00	0.0%	0.00
	EXPENSES	1,000.00	5,000.00	400.0%	4,000.00
	TOTAL	2,000.00	6,000.00	200.0%	4,000.00
691	HISTORICAL COMMISSION	1,250.00	1,250.00	0.0%	0.00
692	MEMORIAL DAY	2,700.00	3,000.00	11.1%	300.00
	<b>UNCLASSIFIED SERVICES</b>	<b>\$17,459.00</b>	<b>\$21,759.00</b>	<b>24.6%</b>	<b>\$4,300.00</b>
	<b>TOTAL</b>				
	<b>INSURANCE</b>				
912	WORKERS COMPENSATION	62,025.00	77,532.00	25.0%	15,507.00
914	GROUP INSURANCE	2,080,196.00	2,284,408.00	9.8%	204,212.00
916	MEDICARE/FICA	161,433.00	169,505.00	5.0%	8,072.00
950	OTHER INSURANCE	184,149.00	179,067.00	(2.8%)	-5,082.00
	<b>INSURANCE-SUB-TOTAL</b>	<b>\$2,487,803.00</b>	<b>\$2,710,512.00</b>	<b>9.0%</b>	<b>\$222,709.00</b>
	<b>PENSIONS</b>				
911	NORFOLK COUNTY RETIREM.	1,023,985.00	1,129,266.00	10.3%	105,281.00

<b>INSURANCE/PENSIONS TOTAL</b>	<b>\$3,511,788.00</b>	<b>\$3,839,778.00</b>	<b>9.3%</b>	<b>\$327,990.00</b>
<b>SCHOOLS</b>				
600 DOVER SCHOOL OPERATING	9,717,545.00	9,915,962.00	2.0%	198,417.00
601 DOVER'S SHARE REGIONAL -- OPERATING ASSESSMENT	10,109,850.00	10,610,529.00	5.0%	500,679.00
DEBT ASSESSMENT	754,629.00	714,264.00	(5.3%)	-40,365.00
TOTAL	10,864,479.00	11,324,793.00	4.2%	460,314.00
602 MINUTEMAN VOCATIONAL	91,149.00	75,016.00	(17.7%)	-16,133.00
604 NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL	6,000.00	6,000.00	0.0%	0.00
<b>SCHOOLS TOTAL</b>	<b>\$20,679,173.00</b>	<b>\$21,321,771.00</b>	<b>3.1%</b>	<b>\$642,598.00</b>
<b>MATURING DEBT AND INTEREST</b>				
710 MATURING DEBT PRINCIPAL	1,140,400.00	1,125,400.00	(1.3%)	-15,000.00
751 MATURING DEBT INTEREST	290,300.00	281,550.00	(3.0%)	-8,750.00
759 BANK CHARGES	4,000.00	4,000.00	0.0%	0.00
<b>DEBT &amp; INTEREST TOTAL</b>	<b>\$1,434,700.00</b>	<b>\$1,410,950.00</b>	<b>(1.7%)</b>	<b>-\$23,750.00</b>
<b>TOWN BUDGET GRAND TOTAL</b>	<b>\$33,818,343.00</b>	<b>\$34,998,967.00</b>	<b>3.5%</b>	<b>1,180,624.00</b>

**Note:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 5. (Selectmen)** To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Cemetery Commission
  - (a) Truck with Plow

2. Fire and Ambulance
  - (a) Radio Equipment - Ambulance
  - (b) Radio Equipment - Fire
  
3. Highway Department
  - (a) Slide-in Sander (H-5)
  
4. Park & Recreation Commission
  - (a) Large Tractor Mower
  - (b) Paving Chickering Field Driveway
  
5. Police Department
  - (a) Patrol Vehicles (1)
  - (b) Replace Tower at Grossman Camp
  
6. School Committee
  - (a) Air Conditioning Update (IT server room – 2 units)
  - (b) Aerial Man Lift
  - (c) Technology Hardware
  
7. Board of Selectmen
  - (a) Protective Agencies Building: Kitchen Renovation
  - (b) Protective Agencies Building: Painting of Apparatus Ceiling
  - (c) Caryl Community Center: Repair/Replace Stairway Outside of Cafeteria
  - (d) Library: Outside Handrail on Sidewalk
  - (e) Town House: Replace Metered Mail Machine
  
8. Town Clerk
  - (a) Voting Machine

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that the following sums recommended for the various capital purposes be called over by the Moderator, and, if no objection is made, that the Town raise and appropriate such sums, unless another funding source is noted, and that any sums realized from the trade-in or auction of old equipment shall be used to reduce the cost of the acquisition of new equipment or to purchase related accessories.

- |                        |          |
|------------------------|----------|
| 1. Cemetery Commission |          |
| a. Truck with Plow     | \$55,000 |

2. Fire and Ambulance	
a. Radio Equipment – Ambulance	\$14,000
b. Radio Equipment – Fire	\$28,000
3. Highway Department	
a. Slide-in Sander (H-5)	\$23,975
4. Park & Recreation Commission	
a. Large Tractor Mower	\$40,000
b. Paving Chickering Field Driveway	\$11,000
5. Police Department	
a. Patrol Vehicles (1)	\$36,500
b. Replace Tower at Grossman Camp	\$33,500
6. School Committee	
a. Air Conditioning Update (IT server room – 2 units)	\$17,000
b. Aerial Man Lift	\$ 8,900
c. Technology Hardware	\$19,400
7. Board of Selectmen	
a. Protective Agencies Building: Kitchen Renovation	\$15,000
b. Protective Agencies Building: Painting of Apparatus Ceiling	\$20,000
c. Caryl Community Center: Repair/Replace Stairway Outside of Cafeteria \$	0
d. Library: Outside Handrail on Sidewalk	\$15,000
e. Town House: Replace Metered Mail Machine	\$ 7,500
8. Town Clerk	
a. Voting Machine	\$ 8,000

A hold was placed on Line 7c – Caryl Community Center: Repair/Replace Stairway outside of Cafeteria.

**Motion:** It was moved by Mrs. Hunter and seconded by Mr. Dawley that Item 7c be amended by deleting the sum of \$0 and adding the sum of \$90,000.

**Vote:** The motion was put to a voice vote and was defeated by a majority.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that \$0 be raised and appropriated for Item 7c, Caryl Community Center: Repair/Replace Stairway Outside of Cafeteria, and that any sums realized from the trade-in or auction of old equipment be used to reduce the cost of acquisition of new equipment or to purchase related accessories.

**Vote:** The motion was put to a voice vote and passed by a majority.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie to suspend the Annual Town Meeting until the Special Town Meeting is recessed or dissolved.

**Vote:** The motion was put to a voice vote and passed by a majority.

The Moderator recessed the Annual Town Meeting and called the Special Town Meeting to order.

**Special Town Meeting  
Deliberative Session  
May 2, 2016**

Pursuant to the Warrant given under the hands of the Selectmen on March 16, 2016, James Repetti, Moderator, called the Special Town Meeting of the Town of Dover to order on May 2, 2016 at 8:10 p.m. at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present.

**The following action was taken with respect to this article of the Warrant. The article reads as follows:**

**ARTICLE 1. (Minuteman Regional Vocational Technical School Committee)** To see if the Town will approve the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the "District") on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not

exceed the lesser of (i) forty four and three quarters percent (44.75 %) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the Town approve the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the “District”) on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty four and three quarters percent (44.75 %) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 2. (Minuteman Regional Vocational Technical School Committee)**

To see if the Town will disapprove the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the “District”) on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty four and three quarters percent (44.75 %) of eligible, approved

project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this Special Town Meeting be dissolved.

**Vote:** The motion was put to a voice vote and passed unanimously.

**Annual Town Meeting  
Deliberative Session  
May 2, 2016**

**ARTICLE 6. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Cannie and seconded by Mr. Forte that the Town raise and appropriate the sum of \$10,000 for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 7. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gerner that the Town raise and appropriate the sum of \$10,000 for the purpose of payment of accumulated sick leave for retired police officers as authorized by Chapter 375 of the Acts of 1984.

**Vote:** The motion was put to a voice vote and passed by a majority.

**ARTICLE 8. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the

authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Merrill that the Town authorize the Board of Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of any funds allotted by the Commonwealth for the construction, reconstruction, and other improvements of Town roads and related infrastructure.

**Vote:** The motion was put to a voice vote and passed by a majority.

**ARTICLE 9. (Council on Aging)** To see if the Town will vote to amend the rotation of the full 3-year members of the Council on Aging in Article XXVI in Chapter 4 of the Town of Dover General Bylaws by changing the rotation as follows:

Article XXVI (Council on Aging) – In §4-36, delete “three or four members each year” and replace with “two or three members each year.”

or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Stuart to amend the rotation of the full 3-year members of the Council on Aging in Article XXVI in Chapter 4 of the Town of Dover General Bylaws by changing the rotation, as follows:

1. Article XXVI (Council on Aging) – In §4-36, delete “three or four members each year” and replace with “two or three members each year.”
2. And further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and was passed by a majority.

**ARTICLE 10. (Citizens’ Petition)** To see if the Town will accept Hawthorne Lane and Clover Circle as accepted public ways as laid out by the Board of Selectmen, and as shown on the plans on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this article be dismissed.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 11. (Conservation Commission)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or any combination of these methods, a sum of money for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that the Town raise and appropriate the sum of \$25,000 for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 12. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to appropriate by transfer from Free Cash in the Treasury a sum of money for the purpose of paying the costs of various items of capital equipment and/or improvements, including the payment of all costs incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Sherborn to provide funding for such items; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gerner and seconded by Mrs. Gill-Body that the Town appropriate the sum of \$160,692.00 by transfer from Free Cash, to be expended by the Dover-Sherborn Regional School Committee, pursuant to an intergovernmental agreement entered into by the Town of Dover on February 4, 2016 with the Dover-Sherborn Regional School District and the Town of Sherborn, for the purpose of paying Dover's allocated costs of the following capital equipment and improvements:

Controls/Panels	\$ 9,018
Anoxic Media Tank/Mixers	\$ 8,400
Elevator System	\$17,600
Carpeting in H.S. Library	\$40,000
Passenger Van	\$40,000
Exterior Doors	\$ 7,500
Fieldhouse Interior Painting	\$22,500
Exterior Ceilings/Soffits	\$ 9,400
Floor Scrubbers	\$26,500
Leaf Collection/Vacuum - Blowers	\$10,900
Exterior Walls (Brick Masonry)	\$23,000
Fire Alarm Panels	\$57,800
Maintenance Building Feasibility Study	<u>\$15,000</u>

\$287,618

including the payment of all costs incidental and related thereto.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 13. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to approve the borrowing authorized by the Dover-Sherborn Regional School District for the purpose of paying the costs of various items of capital equipment and/or improvements, including the payment of all costs incidental and related thereto; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mr. Forte that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 14. (Selectmen)** To see if the Town will vote to adopt Chapter 119 of the Town of Dover General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, and as shown on a document on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Forte that the Town vote to adopt Chapter 119 of the Town of Dover General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, and as shown on a document on file in the Office of the Town Clerk; and further, that nonsubstantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by majority.

**ARTICLE 15. (Planning Board)** To see if the Town will vote to amend the Zoning Bylaw by adding a new Section 185-46.2, the complete text of which is on file in the Offices of the Town Clerk and Planning Board, to allow and regulate large-scale commercial solar photovoltaic facilities within an overlay district, and to establish such an overlay district on Powissett Street comprised of Board of Assessors Map 19, Parcels 002, 004A and that portion of Parcel 004 that is north of the natural gas pipeline easement; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gerner that the Town vote to amend the Zoning Bylaw by adding a new Section 185-46.2, the complete text of which is on file in the Offices of the Town Clerk and Planning Board, to allow and regulate large-scale commercial solar photovoltaic facilities within an overlay district, and to establish such an overlay district on Powissett Street comprised of Board of Assessors Map 19, Parcels 002, 004A and that portion of

Parcel 004 that is north of the natural gas pipeline easement; and further, that nonsubstantive changes in the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by a two-thirds majority vote.

**ARTICLE 16. (Planning Board)** To see if the Town will vote to amend the Zoning Bylaw by deleting Sections 185-36 Site Plan Approval in Business District, Medical-Professional District and Manufacturing District; Section 185-37 Harmony in Business District, Medical-Professional District and Manufacturing District and 185-46.1 Site Plan Approval in their entirety and replacing them with a new Section 185-36 entitled “Site Plan Review,” the complete text of which is on file in the Offices of the Town Clerk and the Planning Board, and to amend Section 185-9 by changing the term “Site Plan Approval” to “Site Plan Review”; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mrs. Gill-Body that the Town vote to amend the Zoning Bylaw by deleting Sections 185-36 Site Plan Approval in Business District, Medical-Professional District and Manufacturing District; Section 185-37 Harmony in Business District, Medical-Professional District and Manufacturing District and 185-46.1 Site Plan Approval in their entirety and replacing them with a new Section 185-36 entitled “Site Plan Review,” as set forth in the hand-out made available to Town Meeting, and to amend Section 185-9 by changing the term “Site Plan Approval” to “Site Plan Review”; and further, that non-substantive changes in the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by a two-thirds majority vote.

**ARTICLE 17. (Selectmen)** To see if the Town will vote to authorize the Board of Selectmen (1) to transfer from general municipal use to the Board of Selectmen for purposes of disposition, and (2) to sell, convey, release or otherwise dispose of pursuant to Chapter 30B of the Massachusetts General Laws any interests in a portion of the land located at 46 Springdale Avenue in Dover, which land is shown as Board of Assessors Map 11, Block 49, Parcel 0, containing approximately four (4) acres and as shown on the plan on file in the Office of the Town Clerk (the “House Lot”), and further, that such disposition be on such other terms and conditions as the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions over, along or through the House Lot; and to see if the Town will raise and appropriate, appropriate by transfer from available funds, or borrow, or provide by any combination of these methods, a sum of money for the purpose of installing a new septic system for the house located at 46 Springdale Avenue in furtherance of the Town’s disposition of the House Lot; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Cone that the Town will vote to authorize the Board of Selectmen (1) to transfer from general municipal use to the Board of Selectmen for purposes of disposition, and (2) to sell, convey, release or otherwise dispose of pursuant to Chapter 30B of the Massachusetts General Laws any interests in a portion of the land located at 46 Springdale Avenue in Dover, which land is shown as Board of Assessors Map 11, Block 49, Parcel 0, containing approximately four (4) acres and as shown on the plan on file in the Office of the Town Clerk (the “House Lot”), and further, that such disposition be on such other

terms and conditions as the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions over, along or through the House Lot; and to transfer from Free Cash the sum of \$50,000 for the purpose of installing a new septic system for the house located at 46 Springdale Avenue in furtherance of the Town's disposition of the House Lot.

**Vote:** The motion was put to a voice vote and was defeated by a two-thirds majority vote.

**ARTICLE 18. (Citizens' Petition)** To see if the Town will vote to authorize the Board of Selectmen to acquire an easement, leasehold, license or other real property interests in, on, over, across, under and along all or any portion of the land known as Bay Colony railroad line or right of way within the Town of Dover for the purposes of establishing, constructing, operating and maintaining a multi-use path for non-motorized transportation, open space and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth ("Rail Trail"); and to see if the Town will raise, appropriate, transfer from available funds, borrow, accept gifts or provide by any combination of these methods a sum of money for the Town to acquire an easement, leasehold, license or other real property interests in, on, over, across, under and along the Rail Trail, or to take any other action relative thereto.

**Motion:** It was moved by Dr. Ban and seconded by Mr. Moss that the Town vote to authorize the Board of Selectmen, on such terms and conditions as the Board of Selectmen deem appropriate, to acquire a leasehold interest in, on, over, across, under and along all or any portion of the land known as Bay Colony railroad line or right of way within the Town of Dover excluding the portion of the Bay Colony railroad line that includes any bridge, trestle or supporting structure that spans the Charles River, for the purposes of establishing, constructing, operating and maintaining a multi-use path for non-motorized transportation, open space and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth ("Rail Trail"); provided, however, that the Board of Selectmen shall not enter into any such lease until the Town has (1) received at least \$50,000, in the forms of gifts or grant monies, to obtain environmental insurance that would satisfy the coverage requirements necessary to enable the Town to avail itself of the protections of Massachusetts General Laws Chapter 23A, Section 3I; and (2) negotiated a lease that permits the Town to limit development of the Rail Trail to that portion of the Rail Trail extending south of Springdale Avenue.

A joint statement was made by Friends of the Dover Greenway and the Be True to Dover groups, followed by a presentation from the Friends of the Dover Greenway, a presentation from the Be True to Dover group, a statement from the Board of Selectmen, and a statement from the Warrant Committee. After these presentations, the question was opened up to questions and comments from the floor.

**Motion:** A motion was made from the floor to move the question.

A voice vote was taken regarding the motion to move the question and declared a majority. The vote was questioned, so a standing count was taken regarding the motion to move the question.

**Vote:** The motion was put to a standing count and was passed by a count of 891 yes, 53 no.

**Vote:** The original motion was put to a standing count, and passed by a count of 475 yes, 334 no.

**ARTICLE 19. (Selectmen)** To see if the Town will hear the report and recommendations of the Dover School Committee relative to providing technical school education for Dover students, including the means by which such education might best be provided under an intergovernmental agreement with another school district.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that the article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 20. (Selectmen)** To see if the Town will accept and approve the “Amendment to Minuteman Regional Agreement regarding the Withdrawal of the Town of Wayland from the Minuteman Regional School District” which was approved by the Minuteman Regional School Committee on July 7, 2015 and which has been submitted to the Board of Selectmen consistent with the current Minuteman Regional Agreement.

**Motion:** It was moved by Mrs. Gerner and seconded by Mrs. Gill-Body that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 21. (Selectmen)** To see if the Town will vote to adopt Chapter 117 of the Town of Dover General Bylaws, entitled “Stormwater Management and Erosion Control”, for the purpose of establishing methods to regulate non-storm water discharges into municipal separate storm sewer systems (MS4) to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process, as shown in a document on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mrs. Gerner that the Town adopt Chapter 117 of the Town of Dover General Bylaws, entitled “Stormwater Management and Erosion Control”, for the purpose of establishing methods to regulate non-storm water discharges into municipal separate storm sewer systems (MS4) to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process, as shown in a document on file in the Office of the Town Clerk; and further, that nonsubstantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 22. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws a sum not to exceed 5% of the tax levy of Fiscal Year 2016 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve

Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that the sum of \$250,000 be appropriated for a Reserve Fund for Fiscal Year 2017 to provide for extraordinary or unforeseen expenditures pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, and that to meet this appropriation, \$175,000 be raised and \$75,000 be transferred from the Overlay Surplus.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 23. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to pay any unpaid bills rendered to the Town for prior years; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Cannie and seconded by Mr. Forte that the sum of \$178.70 be transferred from Free Cash for the purpose of paying:

Lovell Landscape Service, Inc.	\$ 178.70
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**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 24. (Warrant Committee)** To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2015 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2016 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gerner that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 25. (Warrant Committee)** To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Merrill that the Town transfer from Free Cash the sum of \$652,542 to meet the appropriations for Fiscal Year 2017 and that the Board of Assessors be authorized to use the same amount to reduce the tax rate for Fiscal Year 2017.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 26. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Stuart that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**Motion:** At 11:27 p.m., it was moved by Mr. Lawrence and seconded by Mrs. Cannie that the meeting be dissolved.

**Vote:** The motion was put to a voice vote and passed unanimously.

Respectfully submitted,

Felicia S. Hoffman  
Town Clerk