

Minutes

Dover Town Library Board of Trustees

Tuesday, June 9, 2009

Selectman's Room, Town Hall

Present: Diane Sampson-Zenger, Beth Paisner, Holly Collins, Elizabeth Freeman, Joan King and Acting Library Director, Joan Stapleton.

Absent: Cathy Mitchell

Announcements:

Ms Sampson-Zenger called the meeting to order at 9:35. She welcomed Ms Freeman and Ms King. She reminded everyone of: Tea for Joan Stapleton on June 11, Staff Luncheon (organized by the Friends), Tuesday, June 16th, and Donor Party on June 23, 7:30-9pm.

Reports added to minutes:

Director's Report:

Ms Stapleton added information on the status of the Gift Fund. She also reported that expenditures for materials are at about 17% of our total budget. We will apply for flexibility in the requirements for continued certification, which should be granted as we are open many more hours than required by the state.

Trustee Reports:

- Friends – The spring Friends Book Sale will be held Saturday, June 13 in the Community Room. Ms Paisner also reported that the Friends are looking for several people to serve as president and treasurer as Ms. Linnell and Ms Donatelli are moving out of state.
- Landscape – Ms Collins reported that the landscaping around the library looked good.

May Minutes – Ms Paisner moved and Ms Sampson-Zenger seconded a motion the approval of the minutes of the May meeting as written. The motion passed without dissent

Copier Contract – Ms King moved and Ms Paisner seconded a motion that Ms. Abdulla be authorized to sign a 3 year contract for the leasing of the copier with the current copier company. The motion passed without dissent.

Library Closing Policy Development –Over the summer, Ms Sampson-Zenger, Ms Freeman and Ms Stapleton will gather information to be used to formulate library policies when a health risk exists in the general population.

2009-2010 Meeting Dates - The next meeting will be Tuesday, September 8th at 9:30 in the Selectmen's Meeting Room.

2009 – 2010 Board Positions – By a unanimous vote, Ms Mitchell and Ms Paisner were elected co-chairs and Ms King, secretary.

Job Assignments—Board activities for the coming year were allocated among the various board members.

Adjournment – The meeting was adjourned at 11:05am

Respectfully submitted, Holiday Collins