

Dover Town Library Board of Trustees

Tuesday, November 10, 2009, 9:00a.m.

Young Adult Area

Present: Holly Collins, Beth Paisner, Elizabeth Freeman, Joan Stapleton, Cathy Mitchell, Joan King, Library Director Cheryl Abdullah

Ms. Mitchell called the meeting to order at 9:05a.m.

Library Liaison for Warrant:

Kathy Hall was introduced and gave a brief summary of Warrant Committee requests for the budget. The budget is due on 12/18 and needs to be a level service

budget. A narrative letter explaining their approach has been received by Ms. Abdullah. Ms. Abdullah has also received training concerning the new budget software the Warrant Committee will be using this year. We will have a January date to explain our budget to the committee.

Announcements:

Ryan Livergood, Assistant Director, has arrived and appeared at the end of the meeting and was introduced. He is a graduate of University of Illinois at Champaign and is a Young Adult and Childrens specialist. He comes to us from the Miami Dade library system.

Capital Request – we did not have a capital request for FY 2010 but will present requests for FY 2011 and 2012. We will look closely at staffing needs, and cost of redesigning the community room. Ms. Abdullah will request a bid from the shelving people when they are in the building.

House Tour – unofficial word was that it sold out.

Term of Appointment for Joan Stapleton – by law Ms. Stapleton can only serve for one year and then is required to run for an open position. She can run for a one year term to complete Ms. Sampson-Zenger's term or for a full three year term with someone else running for the one year term. Holly and Cathy will be completing their terms in 2010. Ms. Stapleton informed us that we will all be receiving a Conflict of Interest questionnaire online that we must fill out and return.

Fall Appeal – the letters are printed and ready to be collated for mailing and should be mailed on 11/12 .

Reports added to minutes:

Director's Report – Seven mini-laptops are to be purchased with sufficient memory, Office and Word software to allow for training. The money will come from last year's capital budget.

Trustee Reports – The Long Range Planning Committee will meet on November 19, 2009. The committee members are Lori Holik, Paul Keleher, Nan Leonard, Laura Adamczyk, Art Meehan, Elizabeth Freeman, Holly Collins, Bonnie Peirce, and Director Abdullah. Ms. Stapleton suggested the committee check the ALA and MLA websites for information on the future directions for public libraries. Also consider the future of Kindles and their cost.

Trustee Reports:

None

Chair Report:

The Friends Beer Tasting event was not well-attended.

Tea to welcome Ryan Livergood is on Thursday, November 12, 2009 from 2:00 to 4:30.

Requiring Motions:

Ms. Mitchell will write a library policy concerning the sale of books by the library staff. Ms. Stapleton will inform Paul Tedesco that the library will not sell his new book.

No Blast School Policy – items to be included must involve children directly.

A motion was made, seconded and passed to accept the minutes of the October meeting.

Open Items:

None

Ms. Mitchell adjourned the meeting at 10:50 a.m.

Respectfully submitted,

Joan King, Secretary