

Dover Community Center Building Committee
Minutes of the Meeting
July 8, 2009

Members present: Dave Billings, Jane Hemstreet, Alison Piper, Geoff Sauter, Scott Seidman, Ford Spalding, Kathy Weld, Dana White.

Also present: Carol Lisbon, Board of Selectmen; Kate Bush, Warrant Committee; David MacTavish, Park & Rec Director; John Budd and Peter Davies, Park & Rec Commission; Barbara Murphy, Council on Aging.

Chairman Ford Spalding called the meeting to order at 7:05 p.m.

Approval of Minutes: The minutes of June 24, 2009 were approved as presented.

Athletic Building Report: Park & Rec Director David MacTavish presented a sketch of the current Caryl building and site. He noted two possible locations for an athletic facility the size of the D/S Middle School gym (approx 100ft.x103ft.) – one detached and at the rear of the parcel, with parking facing the Protective Agencies building; the other attached to the main building, in place of the current 1971 wing. He suggested that if the larger gym were built, the current small gym could be made into 2 flexible use rooms, with storage beneath.

Ford asked Park & Rec to provide further details on the specific spaces they would need or desire for the programs they offer, or foresee offering, in such a facility, e.g. the exact type and size of storage; bleachers; locker rooms; bathrooms (depending on gym location); etc. He also asked Park & Rec to get costs per square foot from the Butler company for a “bare bones” structure and a structure with facing.

Consultant for Phase I: Ford reported that the Selectmen have approved the hiring of a professional consultant for the Committee as it continues its Phase I work, and that Don Mills has agreed to serve in this capacity. Don will work primarily with the Building Subcommittee of the DCCBC.

Four major areas to address in next few months:

1. Site plan
2. Renovation plan, addressing code and program requirements
3. Plan for construction and phasing of same
4. Finances: cost options and financing options

All agreed that we want flexible space, to be used by town organizations first; any space left over can be rented to groups such as Parent Talk and CDC. It was noted that if CDC continues to rent space, it would have to bear the costs of renovation and meeting code requirements in that space.

Questions for Don Mills: The Committee briefly discussed the following questions which, among others, would be presented to Don Mills:

1. How do we meet the needs of COA within the current building footprint?
2. How do we fit a new gym with amenities on the site in a renovation plan?
3. How do we address new building code requirements in the existing building?

Members were asked to send any additional questions to Ford, who will forward all to Don.

Management and Operations Issues for The Community Center: The Program Subcommittee of the DCCBC was asked to assume tasks formerly handled by the Caryl Management Advisory Committee (CMAC), particularly in researching the management and operations of other community centers and making a recommendation for consideration by the Board of Selectmen. The meeting on July 22 will focus on creating a questionnaire for use when contacting other community centers regarding their management and operations, revenues and expenditures, fee schedules, use policies, etc. Program Committee members are Jane Hemstreet, Alison Piper, Nancy Simms, Nancy Weinstein, Scott Seidman, Kathy Weld, and Ford Spalding.

Website: DCCBC needs to develop its own website, with a set of FAQ's and answers, to keep citizens informed of progress on the Community Center project. Dana White will head up this effort.

Next 2 meetings: August 12 and August 26, 2009 at 7:00 p.m.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Kathy Weld