

# Dover Warrant Committee

July 1, 2009

Members in attendance: David Stapleton, Chair; James Kinder, Vice Chair; Peter Smith, Secretary; Kate Bush; James Dawley; Kathy Hall; David Melville; Andrew Waugh; Jane Wemyss

Others in attendance: Carol Lisbon, Selectmen Liaison

*Mr. Stapleton called the meeting to order at 7:00 pm*

## 1. New Members

Ms. Bush, Ms. Hall, Mr. Melville, and Ms. Wemyss were introduced and welcomed to the Committee.

## 2. Review of minutes of June 16

Mr. Smith noted that the minutes as last circulated do not describe the Prior Notice acknowledged at the meeting. He will update and re-circulate the minutes when he can get the details.

## 3. Nomination and Election of Warrant Committee Officers

Mr. Waugh nominated Mr. Stapleton for Chair, seconded by Mr. Smith, and approved unanimously.

Mr. Dawley nominated Mr. Kinder for Vice Chair, seconded by Mr. Smith, and approved unanimously.

Mr. Dawley nominated Mr. Smith for Secretary, seconded by Mr. Waugh, and approved unanimously.

## 4. Liaison Assignments

The role of liaison was discussed and most departments were assigned. The Chair will complete the assignments and circulate a completed list.

## 5. Discussion of goals and issues for fiscal 2010

Ms. Lisbon noted that the final State budget will cut aid to Dover by approximately \$100,000 below what was anticipated when the Town budget was approved. Aid to the Regional Schools will be cut by approximately \$134,000. The Regional School Committee has authorized the Superintendent to utilize the Excess & Deficiencies fund to cover salary shortfalls.

The Selectmen will be inviting the Warrant Committee to one of their upcoming meetings to discuss the procedure for setting non-union wage and salary guidelines.

Mr. Smith suggested that a future meeting set aside time to walk through the Blue Book and familiarize the new members with the ins and outs of municipal finance, and details of the Warrant Committee's involvement.

Ms. Lisbon outlined the structure of the Town government.

*Mr. Kinder moved to adjourn, seconded by Mr. Dawley;  
the motion was agreed by consensus at 8:00 pm  
the next meeting will be August 5 at 7:00 pm*

Respectfully submitted,  
Peter Smith, Secretary

*approved August 5, 2009*