

DOVER PERSONNEL BOARD MEETING

April 1, 2009

Committee: Mary Carrigan, Mary Hornsby, Sue Geremia and Peggy Hughart

David Ramsay, Town Moderator
Joe Melican, Selectmen

The Committee reviewed the recommendations of MMA Consulting on the Assistant Town Administrator position. The Board voted to accept the recommendation of a change in grade having reviewed the results in comparison to the evaluation methodology and ratings of other positions.

The Committee reviewed the meetings with the Warrant Committee on March 25th and Open Meeting on March 23rd. Given the current economic environment, the Board decided to make a formal presentation to the Town at Town meeting to clarify the history and processes that led to the compensation recommendation for the 2010 Budget.

The Board reviewed the meeting schedule for 2008. We found that several meetings that were cancelled were not listed as such and one meeting minutes were not submitted. Corrective action was taken.

The Board will finalize its presentation for the Town Meeting at the next meeting scheduled for April 15th at 5:45.