

# BOARD OF ASSESSORS

Meeting Minutes  
January 28, 2009

Chairman Wilfred J. Baranick called the meeting to order at 5:05 PM in the Assessors Office. Present were Caroline B. Akins, and Charles W. Long, Members of the Board, and Karen MacTavish, Town Assessor.

1. Regular Business

- Meeting minutes from December 3, 2008 were reviewed and approved.
- Warrants for FY2009 real estate and personal property taxes were endorsed.
- Discussion was held concerning the safety deposit box in Needham that contains only microfiche from 1967 or 1982 property record cards. If this data could be kept offsite within the town at the same place backup tapes are stored, the Board agreed that it made sense to close the safety deposit box.

2. Pictometry

By unanimous vote, the Assessors approved a contract with the Metropolitan Area Planning Council for their share of installation and set-up costs, which are expected to be approximately \$400, for the 2008 Pictometry Oblique Aerial Imagery Program.

3. Mapping Contract

The FY 2009 map maintenance contract with Cartographic Associates Inc. of New Hampshire was unanimously approved and endorsed.

4. Forest Management Plan – Nancy E. Thompson, 36 Pegan Lane

Chairman Baranick endorsed a forest management plan for classification under the provisions of MGL, Chapter 61A covering 6.25 acres of a total 14.68 acres and shown on the Assessors Maps as Parcel Nos. 10-019D and 10-019E.

5. Conservation Restriction Assessment Policy

It was moved by Mr. Baranick and seconded by Mrs. Akins to confirm the Board's policy for applying discounts to land permanently held under conservation restrictions based upon the constraints imposed by the terms of each individual restriction. The motion was approved by a vote of 3-0.

6. Next Meeting

The next meeting was scheduled for Wednesday, February 18, 2009 at 5:00 PM.

**At 5:45 PM, it was moved by Mr. Baranick and seconded by Mrs. Akins to adjourn the meeting to enter executive session for the purpose of reviewing applications for personal exemptions and discussing litigation. With three members voting, the motion was approved, 3-0.**

**The Board returned to public session at 6:35 PM to report on actions taken during their executive session as follows:**

|                                     |  |
|-------------------------------------|--|
| <u>FY 2009 Personal Exemptions:</u> | 18 applications approved<br>(Unanimous, 3-0) |
| <u>FY 2009 Deferral:</u>            | 1 application approved<br>(Unanimous, 3-0)   |

**It was moved by Mrs. Akins and seconded by Mr. Baranick to adjourn the meeting at 6:40 PM. With three members voting, the motion was approved 3-0.**