

Council on Aging Board Meeting Minutes **Tuesday, January 6, 2009**

PRESENT: A. Baranick, E. Bouldry, P. Campanis J. Gavrilles, B. Hagan, J. Hemstreet,
P. McChesney, B. Murphy, J. Walsh

STAFF: J. Claypoole

GUESTS: C. Haddleton, M. Law, D. Stapleton

Meeting called to order at 11:05 AM.

Minutes of December meeting read and motion to accept made by A. Baranick and seconded by B. Murphy. The motion passed unanimously.

The Treasurer's report was distributed and reviewed. P. McChesney made a motion to accept the report. The motion was seconded by B. Murphy. The motion passed unanimously.

Old Business:

- Building Committee Report: J. Hemstreet reported that the December 17th meeting had been cancelled. The RFP is going forward as scheduled.
- Senior Property Tax Work Off Program: J. Claypoole stated that additional positions can be approved by the Selectmen if Departmental needs are identified and approved.
- Salvation Army Bell Ringers: Thanks to the many senior volunteers about \$2,057 was collected over the two and a half day period. If we have enough volunteers for next December's drive may expand to three days.

New Business:

- COA Fiscal Year 2010 Budget: J. Claypoole discussed two versions of the FY2010 budget. One for the Director being increased to 40 hours per week, and the other increasing the Director's hours to 35 hours per week. Both versions requested that both the Outreach worker and the Administrative Assistant be increased by the two hours per week. After discussing the rationale behind each proposal a motion was made by J. Walsh and seconded by J. Hemstreet that the COA Board recommend to the Selectmen that the COA Director position be increased to 35 hours per week, and the outreach Worker and Administrative Assistant position be increased by two hours per week. The majority voted in favor with P. Campanis voting for the increase to 40 hrs. for the Director. The Board unanimously prioritized the requests as Director No. 1, Outreach Worker #2 and Administrative Assistant #3. J. Claypoole, A. Baranick and J. Walsh will meet with the Selectmen on January 8th to review the FY2010 budget request and answer any questions as required.
- Friends of the COA: B. Hagan, B. Murphy, J. Hemstreet and J. Walsh will work on this project. J. Claypoole will provide copies of previously submitted material to this committee. J. Claypoole will also provide a copy of Sherborn's Friends program and the Dover Library Friends Package to use as references.

- Ping Pong Table: A request was made to set up a ping pong table in the Caryl School. It was decided that the best way to handle this is to discuss and work with the Park & Rec. Department.

Ongoing Business

- **Chairperson:** B. Hagan thanked J. Claypoole for all of the extra work she has put in on the numerous projects.
- **Travel Committee Report:** February trip to the RI Flower Show and July trip to the Tall Ships in Boston are being planned. A trip to the Symphony is also being planned in concert with the Sherborn COA.

Director's Report:

- J. Claypoole reported that 95 seniors attended the Police Brunch in December; this is an increase from 50 in 2007.
- Legion Dinner in December served 102 guests; last year 65 attended.
- J. Claypoole reported she will meet next week with Park & Recreation Dept to discuss partnering in programs.
- Girl Scouts donated cookies.
- Spelling Bee held in Town House. COA area will be used by the participants. COA will be involved in the Town House Team. P. Campanis will coach.
- January luncheon will have Mike King as guest. Looking for set up and clean up volunteers.
- Spirituality meeting – Father Grimes will be speaker on January 20th.
- COA input for Town Report due next week
- COA Board Training conducted by the Executive Office of Elder Affairs will be held in Medfield on February 26th. All Board members are welcome to attend. Contact J. Claypoole if interested.
- Picture in local paper of the Dover PD Brunch was provided by Dave Stapleton. We need more photos in the local papers. Thanks Dave.

Meeting adjourned at 12:22PM. Motion; P. McChesney, second; A. Baranick. Motion passed unanimously.

Respectfully submitted;

Jack Walsh,
Acting Secretary