

Council on Aging Board Meeting Minutes  
Tuesday, February 3, 2009

PRESENT: A. Baranick, E. Bouldry, J. Gavrilles, B. Hagan, J. Hemstreet, B. Murphy, J. Walsh, Rita Walenduk, L. Theodos

STAFF: J. Claypoole

GUEST: M. J. Law, C. Haddleton, L. Crane

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Meeting called to order at 11:00 AM.

Minutes of January meeting read and motion to accept made by J. Walsh and seconded by J. Gavrilles. The motion passed unanimously.

The Treasurer's report was distributed and reviewed. After discussion, R. Walenduk made a motion to accept the report. The motion was seconded by J. Walsh. The motion passed unanimously.

Old Business:

- **Building Committee Report:** J. Hemstreet reported that the Caryl Bldg. will be the Dover Community Center. Another custodian will be hired. Mothers Group of Dover may make improvements to the school such as, moving the bleachers in the lunchroom and improving the kitchen. All items must be voted on at a Town Meeting. The architect will prioritize the cosmetic needs necessary. Janitorial duties present and future were discussed
- **Friends of the COA:** copies of the Friends draft by-laws, MA Articles of Organization and the Dover Library Friends by-laws were distributed to the volunteer committee to review before the next meeting.

New Business:

- **Formula Grant:** J. Claypoole & A. Baranick reported that the Formula Grant has been cut for the current fiscal year (2009) back to last year's amount. This is a reduction in \$442, affecting the Personnel expenses, specifically the Administrative Assistant hours. Fiscal Year 2010 Formula Grant amount has not been designated for a cut at this time.

Ongoing Business

- **Monthly Review:** Chair & Vice-Chair attended All Boards Meeting and Chair summarized each Board's report. Contact individual Boards for more information. Vice Chair complimented Chair for her report on the COA.
- **Property Tax Deferral Program:** deadline was February 1, 2009 and certain other criteria were discussed. Guest M. Law contributed to discussion. COA will publish a notice in newsletter a few months prior to application deadlines.
- **Travel Committee:** E. Bouldry reported that 15 seniors from Dover will attend the Flower Show in Rhode Island. She requested suggestions for future trips. Past trips were discussed.

➤ **Director's Report:**

- J. Claypoole reminded Board Members of the upcoming Board Training Meeting in Medfield, Feb. 26<sup>th</sup>. A sign up sheet was circulated.
- COA Budget was presented to the Selectmen on January 8<sup>th</sup> and to the Warrant committee on January 14<sup>th</sup> by J. Claypoole & A. Baranick.
- Spirituality meetings will be held in March, April and May.
- Bingo will be played after the February luncheon. Need set-up and clean-up volunteers. March luncheon will celebrate St. Patrick's day with entertainment to be scheduled.
- Glaucoma screening will be held in April.
- Possible luncheon topics include, recycling, state of the town, trees & building committee. Need a good response so may have a discussion after lunch.
- Dover COA was invited to participate in Planning committee for Senior Expo to be held in Medfield in the Fall. J. Claypoole will attend planning meetings.
- A. Baranick complimented J. Hemstreet on her reporting of the Building Committee.
- Reminder to Board members that the lunch fee will increase to \$5.00 beginning in February. Board members requested that this be revisited at the March meeting.

Meeting adjourned at 12:50PM. Motion; J. Hemstreet, second; R. Walenduk. Motion passed unanimously.

Respectfully submitted;

Barbara Murphy  
Acting Secretary