

Website Advisory Committee

Meeting Notes

9:00 a.m., June 10, 2009

Attending: Linda Holiner, Bill Clark, Donna Simek, Carol Lisbon

May 6 meeting minutes were approved.

The Committee's comments on the new website organization are:

- Link to Weather site sometimes works and sometimes doesn't
- Link to Police page from text not consistent with other parts of website.
- FAQs and Residents need better organization from main page. We agreed to follow the organization of Wellesley's site in which subcategories are divided into a two column list, allowing you to navigate subtopics from the main page.
- Could we make cosmetic changes to tighten up Home page so there is less scrolling?
- Need FAQ on ambulance services

Carol would like to go "live" with the site by June 30. In pursuit of that goal, the following actions need to be taken:

- Bill to make changes discussed
- Linda to write press release by June 24, which will emphasize that the site is a work in progress

Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Linda Holiner