

Dover Town Library Board of Trustees Minutes  
Tuesday, February 3, 2009, 12:30 PM.  
Selectman's Room, Town Hall

Present: Karen McKoy (KM), Diane Sampson-Zenger (DS-Z), Cathy Mitchell (CM), Beth Paisner (BP), Joan Stapleton (JS)

Absent: Holly Collins (HC), Alison Piper

Co-Chair CM convened the meeting at 12:45 PM.

Announcements:

- Meeting Dates and Locations
  - Tuesday, March 17th                      9:30 am      Selectman's Room
  - Tuesday, April 14th                      9:30 am      Selectman's Room
  - Tuesday, May 12th                      9:30 am      Selectman's Room

Reports:

- Director's Report

JS reported that the ad for an Assistant Librarian – Young Adult Services was approved by D. Ramsay and has been posted on MBLC, Simmons, and Minuteman and around town. This part time position (10 hours per week) calls for an MLS degree. Very shortly after posting we received 3 applications.

Visitors to our website increased from 1,599 last month to 3,071 this month. January 5<sup>th</sup> remains the busiest day so far with 69 visitors. Our bounce rate is 65.78%. This rate measures the percentage of visitors who come and go (“bounce” away) without going to any other page but the first.

Circulation increased slightly from last month.

We averaged about 303 visitors to the library each day.

It appears that the latest budget cuts issued by the governor will not affect the second half of our state aid payment. However, the budget for state aid to public libraries has been cut by 14% for FY10. This will impact funding next year.

- Trustee Reports:

- Friends

BP reported that the Friends are planning an author event 3/11 with Dave Becker from Sweet Basil. The Board voted to allow serving alcohol with the event. A youth coffee house is planned for April.

- Chair Report: Cathy and Diane

- Appeal Update

Over \$5000 has been raised from the trustee appeal so far.

- Advocacy

DS-Z discussed trustee strategy on a legislative level. It was proposed that the Board ask HC to convey Board concerns regarding the inclusion of energy and other uncontrollable costs in the budget as it is used for calculating materials requirement. A uniform method for all libraries should be considered. Hopefully a letter can be presented regarding this at the upcoming Legislative Day.

### Consent Agenda

- January Minutes were approved.

### Requiring Motions

Decertification Policy was approved for insertion into the policy manual.

### Other business:

Potential candidates (2 positions) for the caucus on March 17 were discussed. D S-Z will contact these people to assess interest.

The meeting was adjourned at 1:30 PM.

Respectfully submitted,

Karen McKoy, Secretary