

DOVER SCHOOL COMMITTEE
MEETING MINUTES
November 18, 2008

Members Present: Darin Correll
 Jennifer DaSilva
 James Stuart

Also Present: Ms. Valerie Spriggs, Superintendent
 Kirk Downing, Principal
 Ginny Keniry, Assistant Principal
 Richard Mathieu, Business Manager
 Dr. Deb Reinemann, Curriculum Coordinator
 Betsy Ryan, PTO Vice President

Absent: Bob Springett
 Susan Hackney

1. **Call to order** – Mr. Correll called the meeting to order at 7:00 p.m. in the Chickering School Library.

2. **Approval of Minutes**

a) Dover School Committee minutes of October 1 and October 21, 2008.
Mr. Correll requested a motion to accept the October 1st workshop minutes. Ms. DaSilva moved, Mr. Stuart seconded.
08-34 Vote: Unanimous

Mr. Correll requested a motion to accept the October 1st minutes. Ms. DaSilva moved, Mr. Stuart seconded.
08-35 Vote: Unanimous

Mr. Correll requested a motion to accept the October 21st minutes. Ms. DaSilva moved, Mr. Stuart seconded.
08-36 Vote: Unanimous

b) The minutes were noted of the Dover-Sherborn Regional School Committee for October 7, 2008.

c) The minutes were noted of the Sherborn School Committee for October 16, 2008.

3. **Community Comments** -- None

4. **Reports**

a) **PTO Report** – Betsy Ryan, Vice President PTO

- The Harlem Wizards Event was a success, over 700 tickets were sold.
- The grant cycle has been completed, \$5,000 funded to support 5 grants.

b) **Business Manager's Report** – Mr. Mathieu

- FY'09 Budget Update – Expecting staff leaves of absence, impact will keep the budget in balance. No oil deliveries received to date.
- SPED report—expect to be on track with current level of Circuit Breaker funding.
- Other Reports – Temperature report included, nothing outstanding noted.
- Draft 2010 Budget — Budget Books distributed for review and discussion at 12/3 10:30 a.m. meeting.
- Capital Budget Request—budget distributed, request includes rotational replacement of computers FY10-13, reinstallation of walkway lights in FY10, carpet replacement in administrative offices in FY11 and waste pump

replacement in FY12. Floor maintenance equipment will also need replacement as they reach their expected useful life. Underground fire suppression tank will need to be replaced at some point in the future.

c) **Principals Report** – Mr. Downing

- ELA Update – Dr. Reinemann
 - Readers Workshop continuing, Writers Workshop in process.
 - Galileo ELA assessments in process for 4th and 5th grade. Some results expected, some unexpected. This is the closest look we can get to how the students interpret MCAS. Reports help identify what has been mastered and when needs to be worked on.
- MCAS – Dr. Reinemann
 - Report shows patterns over time
 - Math scores are becoming more solid due to K-5 aligned math program in place for the past 2-3 years.
 - ELA not as strong yet, but we've been making major changes to the program, it will take a couple years to see these results from the program reflected in MCAS scores, though we do see the changes in their writing today.
 - 3rd and 4th grade show a weakness in geometry (e.x., page 6 Ryan's Neighborhood). Though we don't teach this in 3rd grade 47% of the students still got it correct.
 - Science contained more open response questions this year.
 - Social Science results are at the school level only, not the individual student. American History and Civics needs work, North American Geography scored well.
 - Summary of recommendations included in packet.
- Technology Initiative -- Ms. Keniry
 - Trisha Nugent and Keith Botelho have worked very hard to get this going. The reaction to the interactive white boards by students and teachers has been great.
 - Thank you to DSEF and the PTO for the funding for the boards. Assessing how many additional boards will be requested next year. Also considering a scanner. There will be a visit with the Middle School to see how the boards are used there. Ms. Spriggs requested a report be sent to DSEF summarizing the uses of the boards as we look to invest in more boards in the future.

d) **Superintendent's Report** – Ms. Spriggs

- Technology Director Update –After the hiring process was completed, including contract negotiation and offer accepted, the candidate changed his mind a week later after his current district matched our salary offer. Ken Corning continues to assist the district in the interim. Ms. Spriggs has met with technology team to discuss the structure we currently have in place and how to ensure that the district would not be impacted should another team member leave. Ms. Spriggs will be meeting with the team again and would like to share their feedback with the School Committees.
- Computer Network Policy for Employees – second review. Ms. Spriggs requested approval; it will be a temporary approval until the policy is reviewed by MASC. Mr. Correll requested a motion to approve the Computer Network Policy for Employees. Mr. Stuart moved, Ms. DaSilva seconded.
08-37 Vote: Unanimous
- MASC Update of Dover Sherborn Policy Book – Policy update and alignment with handbooks for students and faculty. Cost is approximately \$1,000 per year for 3 years. Ms. Spriggs requested a vote to formalize the agreement and scheduling. Mr. Correll a requested motion to contract with MASC. Mr. Stuart moved, Ms. DaSilva seconded
08-38 Vote: Unanimous
- Superintendent's Entry Plan –Copy of report shared with committee for review. Further discussion to be held at 12/3 meeting.
- Ms. Spriggs thanked the Dover School Committee for their participation in the workshop on Saturday.
- The Town Report needs to be written by a member of the Dover School Committee. At the next meeting DSC will identify who will write the report.

5. **Special Items** -- None

6. Future Business

- a) December School Committee Agenda Items – Mr. Springett
 - Math update presented on Smart Board—Dr. Reinemann
 - Gallileo demonstration on Smart Board
 - Follow-up questions on MCAS (if any)

7. New Business -- None

8. Routine Business

- a) Enrollments as of November 1, 2008—reports distributed.

9. Adjournment-- Mr. Correll requested a motion to adjourn the meeting. Meeting Adjourned at 8:12 p.m.

Respectfully Submitted,
Deb Savastano