

MEETING MINUTES
BOARD OF SELECTMEN
SEPTEMBER 6, 2007

At 6:33 p.m., Chairman Kathleen W. Weld called the meeting to order with members Carol Lisbon and David W. Heinlein present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant.

ATTENDANCE: Ford Spalding, Carol Gregory & David Billings, Dover Community Center Building Committee; Paul Blanchard & Paul Brauer, Dover Community Center Gym Committee; Doug Scott, Rick Henken, Justine Kent-Uritam & Bob Rinaldi, Dover Community Center Public-Private Partnership Committee; Alison Piper & Charles Long, Dover Community Center Alternative Sites Committee; Jack Walsh, Caryl Management Advisory Committee; Paul Keleher & Kristen Sampson, Dover Community Center Great Room Committee; Wade Kennedy, Park & Recreation Commission; Robyn Hunter, Joseph Melican, Scott Seidman & Nancy Weinstein, Warrant Committee; Susan Geremia, Karen McKoy

PRESS: Amy Reay, D-S Press

Mrs. Weld spoke of the Town's sad loss this summer of two great public servants of many years, Dottie Heinlein and Jimmy McGill, who contributed to the community's values and spirit and the very fabric of life in Dover. She expressed condolences to their families.

Audit Engagement Letter

Mrs. Weld observed that it is time for the Town's annual audit, and said that for the past several years Melanson, Heath & Company has performed these services. The board reviewed this company's FY07 audit fee proposal, noting a small increase in cost at \$19,000 for services to be rendered and \$500 for infrastructure assistance (GASB 34 compliance).

Mrs. Lisbon moved to engage Melanson, Heath & Company for the purposes of conducting the audit, seconded by Mr. Heinlein; it was unanimously voted.

Appointments

Mrs. Lisbon moved to appoint Paul Angelico and Karen Goldaber to the Conservation Commission as associate members for a period of one year effective July 1, 2007, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Weld moved to appoint Jane Hemstreet and Philip McChesney to the Council on Aging for a period of three years effective July 1, 2007, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Weld moved to appoint Doug Scott to the Dover Community Center Public-Private Partnership Committee for the duration of the project effective July 1, 2007, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Lisbon moved to appoint Sue Geremia to the Personnel Board for a period of three years effective July 1, 2007, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Lisbon moved to appoint Christine Heer to the Recycling Committee for a period of three years effective July 1, 2007, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Weld moved to appoint Carrie Waterman to the Tree Committee for a period of three years effective July 1, 2007, seconded by Mrs. Lisbon; it was unanimously voted.

SBA Audit Status Report

Mrs. Weld reported that the Massachusetts School Building Authority (SBA) assistance audit has been completed, and a small percentage of the project costs have been disallowed. The Board has appealed this decision to the SBA, seeking reinstatement of eligible status for most of these costs.

Fall/Winter/Spring Board Meeting Schedule

The Board of Selectmen added meeting dates to their calendar through next spring [see Monthly Calendar on the Town website].

A majority of the board will meet as planned on September 27, 2007 starting at 7:00 p.m. to continue the cable franchise license hearing to another date at Verizon's request as its sole agenda item.

U.S. Federal Census 2010

The board reviewed a memorandum from Town Clerk Barrie Clough suggesting that the Town not participate in the 2010 Federal Census Local Update of Census Addresses (LUCA) Program. The Town Clerk states that he does not have the staff or funding to support the estimated 105 to 1,575 hours necessary to complete this project. He indicates that the current census conducted by his office provides an accurate picture of this single-family residential community. The board agreed that Dover residents are responsive to the current census.

Mrs. Lisbon made a motion to decline to participate in this program, seconded by Mr. Heinlein; it was unanimously voted.

Chickering School Mediation

Mrs. Weld reminded the other board members that litigation arising from the construction of the new elementary school by a subcontractor on that project was turned over by the Chickering School Building Committee to the Board of Selectmen some time ago with Mr. Ramsay acting as the board's designated representative. The principal parties have agreed to mediation in an effort to avoid going to trial on this matter. The Board will send Mr. Ramsay to the mediation sessions with Town Counsel in mid-October.

Conservation Restrictions for Dover Water Company (2)

The Board reviewed two conservation restrictions and the related indemnification agreements required by the Department of Environmental Protection for the development of the Francis

Street wells. The Board of Selectmen agreed to hold these restrictions on behalf of the Dover Water Company some years ago.

Mrs. Lisbon moved to approve the conservation restrictions from The Trustees of Reservations and the Smoky Farm Realty Trust to the Town of Dover on behalf of the Dover Water Company, and also the indemnification agreements that go with each of them, seconded by Mr. Heinlein; it was unanimously voted.

Dover Community Center Building Committee & Subcommittees

On behalf of the board, Mrs. Weld welcomed members of the Dover Community Center Building Committee (DCCBC), all of the subcommittees (Alternative Sites, Public-Private Partnership, Gym/Physical Activities and Great Room Committees), and the Caryl Management Advisory Committee to this evening's meeting. She thanked everyone who is involved in this interesting and complex project, and noted that those present represent a diversity of opinions, expertise and interests which will provide fresh energy and varying perspectives during this next phase. Mrs. Weld said that the long term goal is to have a community facility to serve all ages. During this phase, the DCCBC and the newly- created subcommittees will make final recommendations about programming, siting, financing, and management and operations which will hopefully garner town-wide consensus and support.

Mrs. Weld explained that the charges for the DCCBC and the Caryl Management Advisory Committee (CMAC) have been amended to incorporate new direction and responsibilities going forward with the creation of the four subcommittees. She also summarized the specific duties for each of the subcommittees. The four subcommittees will report to the DCCBC; both the DCCBC and CMAC will report to the Board of Selectmen. Mrs. Weld advised that any additions to the scope of work for these groups must be approved by the DCCBC. She referenced the extensive data available for use at the Selectmen's office and library.

Mrs. Weld provided some basic guidelines for these committees going forward: Committees are not starting with a clean slate, but instead are to delve deeper into areas where questions have been raised using the materials previously gathered. Citizens' wants as identified in the town-wide survey should be balanced against what they are willing to pay. The longstanding philosophy to maintain control of municipal assets (e.g., the Caryl School) should be carefully weighed against the benefits of private funding to alleviate taxpayer burden. How much of the cost could be borne by taxpayers and how much could be fundraised needs to be more fully investigated.

Mrs. Weld made it clear that there is no pre-determined outcome or fixed deadline for completion of work for any of the committees. She also emphasized the importance of good communication between these committees, the DCCBC and the Board of Selectmen as well as liaisons and their boards, the press, and citizens.

Mrs. Lisbon reiterated the fact there is no no-cost option, that the Caryl School building is in a condition that warrants some action in the near future.

Mr. Heinlein encouraged citizens to bring all of their questions and ideas related to the Caryl School site and/or community center concept during this process. Any and all questions and proposals should be considered at this time.

Adjournment

At 7:15 p.m., Mrs. Lisbon moved to adjourn, seconded by Mr. Heinlein; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Carol Lisbon, Clerk