

MEETING MINUTES  
BOARD OF SELECTMEN  
OCTOBER 2, 2007

At 7:03 p.m., Chairman Kathleen W. Weld called the meeting to order with members Carol Lisbon and David W. Heinlein present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant.

ATTENDANCE: Craig Hughes, Superintendent of Streets; Jane Remsen & Mark Sarro, Planning Board; Pete Sherman, Board of Fire Engineers; Jay Hughes, Fire Chief; Joseph Melican, Warrant Committee

PRESS: Amy Reay, D-S Press; Nadia Salomon, Boston Globe West

**Review Capital Budgets**

Superintendent of Streets Craig Hughes reviewed the Highway Department capital budget requests for the next five years with the Board. For fiscal year 2009, Mr. Hughes is requesting replacement of the H-1 1997 Ford pick up truck with plow (\$33,000). He told Mrs. Lisbon he did not think that any of the used plows from other Highway vehicles are salvageable, and a new LED light bar would be preferable to his current light bar which runs off of a power pack. Mr. Hughes strongly urged replacement of the 1988 H-11 front end loader (\$118,000) in FY09, as it is used daily, vital to snow operations, and is in need of over \$37,000 in repairs. He would also like to replace two of the four trash containers at the transfer station this year, one with and one without a ram, and two more containers with rams in FY10, all due to erosion.

Highway Department out-year requests also included two one-ton dump trucks (FY12) and replacement of fuel depot tanks, pumps, etc. (FY13). All capital requests have been approved by the Finance Committee on Roads.

The Board thanked Mr. Hughes for extending the lifespan of the Highway equipment with excellent maintenance efforts, and also for the wonderful job his employees did at the Haven and Main Street intersection. Mr. Hughes commented that traffic counts are now lower at that location.

**Planning Board re: Selection of Candidate to Fill Vacancy**

Jane Remsen informed the Board of Selectmen that the Planning Board is recommending the appointment of Charles Ognibene to fill the vacancy created by Hamilton Hackney's resignation. Mr. Ognibene has served both on the Planning Board and the Conservation Commission in the past.

Mrs. Weld asked for a motion to appoint Charles Ognibene to the Planning Board to fill the vacant term on that board until May 2008. It was so moved by Mrs. Remsen, seconded by Mr. Sarro; by roll call vote it was unanimously voted by the Board of Selectmen and members of the Planning Board present.

**Capital Budget Review Continued**

There are no capital budget requests for the Water Department in FY09.

Mrs. Weld noted that Police Chief Joseph Griffin will attend the next Selectmen's meeting to go over his capital budget requests.

Mr. Ramsay reviewed the FY09 Selectmen capital items, which included a police station holding cell retrofit and booking area improvements (\$20,000), Protective Agencies building exterior painting and siding repairs (\$30,000), and replacement of the copper roof valleys and drip edge on the Town House (\$25,000).

He told Mrs. Lisbon that the Town House roof is the 1920 original issue, and pinholes which have caused minor water damage to the Great Hall ceiling have been repaired. That ceiling is scheduled to be repainted in FY11 if that out-year request is approved, with patching and painting planned in the interim.

The Board will vote on all of these capital budgets at its October 18, 2007 meeting.

### **Caryl Roof Status Report**

Mr. Ramsay apologized to the Board for not informing them sooner of a decision he made in August in collaboration with Architect Don Mills to delay the roofing repairs to the Caryl School until next spring. He explained that since the contract award was delayed by several weeks while the Dover Community Center Building Committee (DCCBC) and the Selectmen negotiated a fee proposal with the architect, it was determined that this ambitious project schedule could not be completed before the start of the winter season, and bids might have been inflated due to the tight timeline.

Mr. Ramsay told Mr. Heinlein that spot repairs have been done to minimize weather damage at Caryl School until the spring, and the building's structural integrity is intact. The roof repairs will be the priority for this sequential project, with remaining article monies to be spent on brick and lintel repairs.

Mrs. Lisbon requested that Mr. Ramsay look into having the site drainage work performed before winter to reduce the chance of further damage to the gym floor.

### **Dover Community Center Building Committee Update**

Mrs. Weld reported that the DCCBC and the subcommittees are all working hard on the community center project. Efforts are being made by the committee chairmen to correct overlaps in the research efforts so that all groups will use a shared database of information. Mr. Heinlein said that if information is gathered from two different sources, it can be compared to verify accuracy of that data. Mrs. Weld reiterated the request made by Mr. Heinlein at the last joint meeting of the Selectmen, DCCBC and subcommittees that all citizens' thoughts and questions about this project about the project be brought to the Selectmen, their office or any of this project's committees. Mr. Heinlein reminded everyone that the next joint meeting of all these groups will be held on November 13, 2007 at 7:00 p.m.

### **Board of Fire Engineers re: Housing of the AMR Ambulance**

Mrs. Weld welcomed Fire Engineer Pete Sherman and Fire Chief Jay Hughes to this evening's meeting to discuss the possibility of housing the American Medical Response (AMR) ambulance at the fire station.

Mr. Sherman explained that AMR has proposed housing an Advanced Life Support (ALS) ambulance staffed by two paramedics to provide service to Dover, Sherborn, Millis and Medfield at the heated fire station from 11:00 a.m. to 7:00 p.m. daily. He gave the board statistics indicating that calls for service and transports requiring ALS have increased since 2005. Currently, Dover and the other three towns are covered by an AMR unit located in Natick, and closer proximity would cut down response times to medical calls.

Mr. Heinlein asked what would happen if the AMR ambulance is on a call, and another call for service comes in. Chief Hughes said that a replacement ambulance would be sent to the station. He elaborated that the paramedic services would be an adjunct to EMTs, who would continue to be deployed on medical calls unless advanced life support was necessary. If transport is required, Dover's vehicle would transport with the paramedic(s) on board, followed by the ALS ambulance with its gear. Chief Hughes told Mr. Heinlein that the terms of this 6-month trial arrangement would be detailed in a written contract with indemnification language covering the Town, which would have to be approved by Town Counsel. He added that AMR is considering reducing its fees for ALS services in Dover as part of this agreement.

Mrs. Weld moved to authorize the Board of Fire Engineers to proceed, seconded by Mrs. Lisbon; it was unanimously voted.

### **TTOR Parking**

Mrs. Weld spoke of parking issues on Powisset Street created by people accessing the Noanet Woodlands. This problem is compounded by parking restrictions on the Dedham Street side and prohibitions against dog walking at Caryl Park.

Mr. Ramsay told the board that The Trustees of Reservations (TTOR) have proposed installation of a 25-space parking area off Powisset Street to provide for off-street parking. In a letter to the board, Chief Griffin states that he has reviewed the preliminary sketch and is satisfied that the plan meets all of his safety criteria, including safe sightlines for entrance and exit, better parking conditions and improved policing. Mr. Ramsay said that TTOR has already filed for permits with the Planning Board and the Zoning Board of Appeals.

The Board thanked Mr. Ramsay for this information.

### **Cable Franchise License Update**

Mr. Ramsay is hopeful that Verizon will enter back into negotiations with the Town's Cable T.V. Advisor, Bob DeFusco, since recent legislation filed by Verizon with the state is not likely to pass. This legislation would have taken control of cable franchise licensing away at the local level. Mr. Ramsay anticipates that Mr. DeFusco will be able to negotiate favorable terms for Dover since the Town's current agreement with Comcast is very good. He hopes the public hearing for the cable franchise license will go forward on December 13, 2007 at 7:30 p.m.

### **Appointments**

No appointments by the Board of Selectmen were made this evening.

Mrs. Lisbon encouraged anyone interested in serving on the Website Advisory Committee to contact her. Technical computer skills are not required. She is looking for someone to bring a user's perspective as the committee considers ways to improve the Town website.

### **Other Business:**

#### **Prior Notices (2) – Building Maintenance**

Mr. Ramsay explained that the Historical Society needs to replace the 25-year-old furnace at the Caryl House, which has a burned-out firebox and rusting oil tank. Approximately \$7,500 in article monies will be turned back to the Town from other recent repairs at that historic property. Mrs. Lisbon requested that Mr. Ramsay confer with the Historical Society to identify any future building maintenance needs.

Mrs. Lisbon moved to approve a Prior Notice in the amount of \$6,500 to replace the furnace system at the Caryl House, seconded by Mr. Heinlein; it was unanimously voted.

Mr. Ramsay told the board that the boiler at the Highway Department, which has had several sections replaced recently, is no longer functional. The manufacturer admits that there is a casting batch defect in this particular model, but will not replace it because the warranty has expired. Superintendent of Building Maintenance Karl Warnick is exploring possible insurance coverage, and has told the manufacturer's representative that Burnham will be excluded from any bidding process for a replacement system. Mr. Heinlein asked whether the Town might be able to sue the manufacturer for replacement.

Mrs. Lisbon moved to approve a Prior Notice in the amount of \$20,000 for the Building Maintenance Department for replacement of the boiler at the Highway Garage, seconded by Mr. Heinlein; it was unanimously voted.

**Award Distillate Fuel Oil Bid**

Mrs. Weld moved to award the fuel oil bid to Holliston Oil Service [at \$ .1150/gallon above the posted tanker price], seconded by Mrs. Lisbon; it was unanimously voted.

**Special License**

Mrs. Lisbon moved to approve a special license [for a parish party at St. Dunstan's Church on November 2, 2007 from 6:30 – 11:00 p.m.], seconded by Mr. Heinlein; it was unanimously voted.

**Approve August 16 & September 6, 2007 Meeting Minutes**

Mr. Heinlein moved to approve the minutes of August 16, 2007 as presented, seconded by Mrs. Lisbon; it was unanimously voted.

Mrs. Lisbon moved to approve the minutes of September 6, 2007, seconded by Mr. Heinlein; it was unanimously voted.

**Citizens' Comments**

Joseph Melican of the Warrant Committee inquired why Dover has not yet been able to negotiate a contract for cable services with Verizon like the Town of Medway. Mrs. Weld responded that Mr. DeFusco is trying to negotiate very favorable terms for the Town comparable to those in its contract with Comcast.

Mr. Ramsay told Mr. Melican that while all parties to the cell tower litigation have agreed in principal to the settlement terms, there are bureaucratic delays.

Mrs. Weld said that the Dover Historical Society has been communicating with citizens in Dover, England about Dovers around the world. Walter Kraft of the Dover Church visited and received visitors from that English township in 1963. She will pass information shared by Dover, England researchers to the schools to see if there is any interest in further activities between the two towns.

**Adjournment**

At 8:36 p.m., Mrs. Lisbon moved to adjourn, seconded by Mr. Heinlein; it was unanimously voted.

DOVER BOARD OF SELECTMEN

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Carol Lisbon, Clerk