

MEETING MINUTES
BOARD OF SELECTMEN
OCTOBER 18, 2007

At 6:31 p.m., Chairman Kathleen W. Weld called the meeting to order with member Carol Lisbon present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant. David W. Heinlein was absent from this evening's meeting.

ATTENDANCE: Joseph Griffin, Chief of Police; Joseph Melican, Warrant Committee

PRESS: Nadia Salomon, Boston Globe West; Brian Nanos, D-S Press

Chief Joseph Griffin re: Police Department Capital Budgets

Mrs. Weld welcomed Chief Joseph Griffin to this evening's meeting to discuss the capital budget requests for the Dover Police Department. Chief Griffin told the Board that he would like to replace two police vehicles in FY09 at a cost of \$60,700.00 as has been the past practice of the Town for many years. He feels it is prudent to keep the 6-car fleet in good order to provide reliable emergency services at a low monthly cost. Two to three cars are on the roadways at a time on day shifts, and are essentially mobile offices for the patrolmen and their equipment. Chief Griffin said it is too soon to tell if there will be any significant change in the vehicle maintenance costs and breakdowns with the replacement of only one patrol vehicle two years ago during that capital budget cycle.

As requested by Mrs. Lisbon, the Chief will forward an inventory sheet with the age and mileage of all police department vehicles to the Capital Budget Committee to aid in their deliberations.

Mrs. Weld asked Chief Griffin about the FY09 capital budget request for work on the booking area and a holding cell retrofit. The Chief explained that the cells at the police station were state of the art in the 1970s, but approximately \$20,000 in upgrades are needed to make them compliant with the newer inspection requirements. Thirty to thirty-five people are detained per year in Dover.

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Mrs. Lisbon asked the Chief about his requests for a dispatch area reconfiguration study in FY10, replacement of the dispatch console in FY10, and dispatch reconfiguration construction in FY13. The Chief told her that reconfiguration of the dispatch area would allow for more efficient use of the space as well as better acoustics and temperature control. The console is modular and can be fit into any configuration. When asked by Mrs. Lisbon, the Chief said that the improvements to the dispatch area would be a priority over retrofitting the holding cells.

Mrs. Weld and Mrs. Lisbon agreed to table the vote on Police Department/Protective Agencies capital budget requests until the next Selectmen's meeting when Mr. Heinlein is present.

Filming of "The Box"

Chief Griffin has been contacted by David Ozug, a location scout for the independent feature film "The Box" being filmed in November and December in the greater Boston area. Permission is being sought to film a crash scene at the intersection of Main and Farm Streets, and Springdale Avenue over the course of one evening from 7:00 p.m. to 7:00 a.m. Chief Griffin has had initial discussions with Mr. Ozug about emergency vehicle access and reimbursement for police details, and also with a member of the Dover Conservation Land Trust. Chief Griffin will have further conversation with Mr. Ozug about this project (e.g., noise, lights, equipment) and if it looks feasible, he will invite him and abutters to a future meeting to speak to the Board.

Mrs. Weld thanked Chief Griffin for ensuring that the recent filming of "The Women" in Dover went smoothly from the Town's perspective. The Chief said most of the neighbors were welcoming during that event.

Mutual Aid Agreement with Wellesley Police Department

Chief Griffin asked the Board to approve a mutual aid agreement between the police departments in Dover and Wellesley. This arrangement would allow officers working details or making vehicle stops in each other's communities to have the same powers of arrest as in their own jurisdictions. If the Board agrees in principle, Chief Griffin would approach other surrounding towns about putting in place similar mutual aid arrangements. The Board will review the agreement and vote on this matter at its next meeting.

Special Licenses (2)

Chief Griffin recommended that the Board approve special licenses for a corporate event sponsored by Cognex and for a fundraising auction to benefit the John D. Hardy Elementary School, both to be held in the near future at Elm Bank.

Mrs. Lisbon moved to approve a special license for Pepper's Fine Foods on October 26, 2007 [from 4:00 – 11:00 p.m.], seconded by Mrs. Weld; it was unanimously voted.

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Mrs. Lisbon moved to approve the request from John Hardy Elementary for November 2, 2007 [from 7:00 – 11:00 p.m.], seconded by Mrs. Weld; it was unanimously voted.

Approve Capital Budget

The Board will vote on all capital budgets under its purview on at its November 1, 2007 meeting with Mr. Heinlein present.

Mass. Municipal Association Annual Meeting

Mrs. Weld announced that the annual Massachusetts Municipal Association meeting will be held on January 11 & 12, 2008. This conference for town leaders offers timely and applicable workshops, and is an excellent venue for the exchange of ideas between different communities. As chairman of the Board, Mrs. Weld volunteered to attend the Saturday portion of the program as Dover's voting delegate.

Dover Community Center Building Committee (DCCBC)

Mrs. Weld and Mrs. Lisbon reported that all of the information related to the community center project is starting to come together. All progress will be shared at the November 13, 2007 meeting of the DCCBC and all of the subcommittees.

Approve Fiscal Year Calendar

Mrs. Lisbon moved to approve the fiscal year 2008 calendar as presented, seconded by Mrs. Weld; it was unanimously voted.

Appointments

Mrs. Lisbon moved to appoint Donna Simek to the Website Advisory Committee effective immediately and expiring June 30, 2008, seconded by Mrs. Weld; it was unanimously voted.

Mrs. Weld moved to appoint Bill Herd as Veterans' Grave Officer effective immediately and expiring June 30, 2008, seconded by Mrs. Lisbon; it was unanimously voted.

Award Highway Boiler Replacement Bid

Mr. Ramsay commented that the low bid for replacement of the boiler at the Highway garage was \$2,000 above the Prior Notice estimate approved recently by the Selectmen.

Mrs. Lisbon moved to award this contract to Industrial Boiler [at a total cost of \$22,000.00], seconded by Mrs. Weld; it was unanimously voted.

Mr. Ramsay told Mrs. Lisbon that it is not customary to purchase an extended warranty for boilers installed in Town buildings. This is the first short-term boiler failure in his experience in Dover.

Appoint Senior Custodian

Mr. Ramsay said that six of twelve applicants were interviewed for the vacant nighttime Senior Custodian position. He recommended that the Board appoint Steven Guy subject to passing a pre-employment physical.

Mrs. Lisbon moved to appoint Steven J. Guy as Senior Custodian, seconded by Mrs. Weld; it was unanimously voted.

Other Business:

Approve Holiday Calendar

Mrs. Lisbon moved to approve the 2008 holiday calendar as presented, seconded by Mrs. Weld; it was unanimously voted.

Approve October 2, 2007 Meeting Minutes

Mrs. Lisbon moved to approve the [October 2, 2007] minutes as presented, seconded by Mrs. Weld; it was unanimously voted.

Citizens' Comments

Mr. Melican reported that the Warrant Committee is still working with the Personnel Board to reach an agreement on the FY09 salary guidelines for non-union Town employees. His committee is reviewing data provided by the Personnel Board, and Warrant Committee members will attend the next Selectmen's meeting to give their input on this matter.

Mr. Melican told Mrs. Weld that the Warrant Committee prepared a comprehensive inventory of the Town's vehicles and equipment a few years ago which might be worth updating. Mrs. Lisbon commented that it is difficult to draw conclusions about department needs from the data compiled without considering management control and shared usage.

Adjournment

At 7:35 p.m., Mrs. Lisbon moved to adjourn, seconded by Mrs. Weld; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Carol Lisbon, Clerk