

MEETING MINUTES
BOARD OF SELECTMEN
OCTOBER 16, 2008

At 6:30 p.m., Chair Carol Lisbon called the meeting to order with members David W. Heinlein and Joseph M. Melican present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant.

ATTENDANCE: Joseph Domelowicz & Martin Pillsbury, Metropolitan Area Planning Council; Craig Hughes, Superintendent of Streets; Joseph Griffin, Police Chief; Arthur Adams, Emergency Management Director; Bob Homer, Town Engineer; Dave Stapleton, Warrant Committee; John Vounatsos, Gary Moore & Dave Buczek

PRESS: Caitlin Gallagher, D-S Press

Craig Hughes re: MAPC Natural Hazards Mitigation Plan

On behalf of the Board of Selectmen, Mrs. Lisbon welcomed Superintendent of Streets Craig Hughes and Emergency Management Director Arthur Adams as well as representatives from the Metropolitan Area Planning Council (MAPC) to this evening's meeting.

Mr. Hughes explained that at the Board's direction, he and Mr. Adams have acted as Dover's representatives over the past year and a half working in partnership with MAPC to develop a plan for the mitigation of potential regional natural hazards. He asked Joseph Domelowicz and Martin Pillsbury to elaborate on this process.

Mr. Pillsbury explained that he and Mr. Domelowicz will make a brief presentation on the draft Dover Annex of the Metro Boston South/West Multi-Hazard Mitigation Plan this evening and seek public comment before finalizing the plan for submission to MEMA and FEMA. This is part of a national program initiated by FEMA to get communities across the country to do some preventative/preparedness planning to reduce the impact of natural hazards as part of the federal Disaster Mitigation Act. Mr. Pillsbury said that hazard mitigation would permanently reduce/prevent loss of life, and injury to persons/property following natural hazards by using long-term strategies. He added that while there is no federal mandate, one benefit of development and adoption of this plan with federal approval is that it will make the

Board of Selectmen Open Session Meeting Minutes
October 16, 2008

Town eligible for three different grants for various projects. MEMA, tasked by FEMA to oversee this initiative in Massachusetts, has turned to MAPC for assistance in developing these plans with its member communities.

Mr. Domelowicz told the Board that the draft local annex to the regional plan before them this evening details conditions specific to the Town of Dover. Data gathered with the assistance of Dover's Superintendent of Streets, Town Engineer, Emergency Management Director and Town Planner was reviewed. Thirty identified sites/facilities along with area characteristics such as culverts, bridges, housing developments, open space, zoning and flood plains like the Charles River were factored in to wind, flood and fire mitigation pre-planning. Recommendations (e.g., elevation of utilities from some residential basements) were also made. If adopted by the Town upon state and federal approval, the plan is valid for five years before it will require updating. Upon adoption the Town is eligible to apply for grant monies to implement some of the recommended mitigation measures.

Mrs. Lisbon recognized that a tremendous amount of work has gone into preparation of this document, and thanked those present this evening for their involvement. Comments on the draft plan will be turned in to the Selectmen's office during the next week and then forwarded on to MAPC. Mrs. Lisbon was pleased to note that Dover appears to be at low risk for the potential occurrence and severity of natural disasters. Mr. Pillsbury told her that urban communities with complicated infrastructure and also coastal regions are more vulnerable to harm.

Mr. Domelowicz told the Board and the Town Engineer that 8 layers of GIS information will be supplied by MAPC along with the final plan.

Mr. Pillsbury assured Mr. Heinlein that the Town can choose to apply for FEMA grants for any or none of the projects contained in the plan once it is adopted, and/or the Town may also apply for grants for mitigation projects not included in the plan.

On behalf of the Board, Mrs. Lisbon thanked Mr. Pillsbury and Mr. Domelowicz, and said the Board looks forward to getting the final plan in the near future.

Prior Notice – Highway Department

At the Board's direction, Mr. Hughes has revisited his FY10 capital budget request for monies to cover the additional expense of waiting to go out to bid on two trash compactors approved at last year's Town Meeting so that he may do a combined bid with two additional compactors he would like approved at the 2009 Town Meeting. Considering the current price of steel and recent price quotes obtained, Mr. Hughes has determined that it is probably less expensive to go out to bid on the two approved containers at this time. He believes the difference between the \$33,000 in article monies already appropriated for this purpose and a projected low bid of \$38,000 – \$40,000 can be paid for out of the Solid Waste budget. He is requesting approval of a Prior Notice as a cautionary measure.

Mr. Heinlein moved to approve a Prior Notice in the amount of \$4,000 for the Maintenance Department under Special Article ATM09 A5.2C, seconded by Mr. Melican; it was unanimously voted.

Dover Village

Mrs. Lisbon briefly reviewed the history of the proposed Chapter 40B housing development at the site of the gas station on County Street. In a letter dated April 28, 2008, Attorney Peter Freeman informed the Board of Selectmen that developer John Carrigg is now proposing to build four single-family houses (one of which would be affordable) in lieu of the original 16-unit plan presented to the Board in 2005. Attorney Freeman and Mr. Carrigg were invited to the Selectmen's June 26, 2008 meeting to discuss this new plan and receive input from abutters and citizens. At that time, Attorney Freeman asked the Board to support an expedited Local Initiative Program (LIP) application to MassHousing.

Mr. Heinlein began this evening's Board discussion about whether going forward the Town should have a policy regarding its approach to Chapter 40B housing developments. He reflected that in the past the Selectmen, other Town officials and departments, and concerned citizens have had the opportunity to discuss their position on each individual project. Mr. Heinlein felt that there is no compelling need to change what has been a good process to date. Mr. Melican concurred with his thoughts. Mrs. Lisbon concluded that Mr. Carrigg should put his proposal through the standard application process with MassHousing.

Mr. Heinlein moved that the Town not support this particular Dover Village project through the Local Initiative Program, seconded by Mr. Melican; it was unanimously voted.

Mrs. Lisbon assured the abutters present that they will be given every opportunity to discuss the merits of this plan if it is approved by MassHousing.

Appointments

Mrs. Lisbon moved to appoint Paul Tedesco as Hazardous Waste Coordinator, seconded by Mr. Melican; it was unanimously voted.

Mrs. Lisbon moved to appoint Janet Comiskey-Giannini to the Historical Commission, seconded by Mr. Melican; it was unanimously voted.

Acting Treasurer/Collector Update

In his role as Acting Treasurer/Collector, Mr. Ramsay reported that tomorrow is the deadline for submission of Treasurer/Collector applications, and interviews of preferred candidates should commence shortly thereafter. He thanked the permanent and temporary staff in the Treasurer's department for their invaluable assistance during this transition. Mr. Ramsay is in the process of meeting with each of the

Board of Selectmen Open Session Meeting Minutes
October 16, 2008

banks to ensure that the Town's monies are secure and collateralized given recent economic events.

Mrs. Lisbon thanked Mr. Ramsay for taking time from his vacation to speak with some of the Town's bank representatives last week.

Other Business:

Approve Fiscal Year Calendar

Mrs. Lisbon highlighted for citizens some important dates for the Fiscal Year 2009 calendar, including the March 16, 2009 Town Caucus, the March 23, 2009 Open Hearing, the May 4, 2009 Town Meeting and the May 18, 2009 Town Elections.

Mr. Heinlein moved to approve the calendar, seconded by Mr. Melican; it was unanimously voted.

Special License

Mrs. Lisbon asked for a motion to accept a special license for a parish party at St. Dunstan's Church on November 7, 2008 from 7:00 – 10:00 p.m. It was so moved by Mr. Melican, seconded by Mr. Heinlein; it was unanimously voted.

Approve August 14, 2008 Meeting Minutes

Mr. Heinlein moved to approve the minutes of August 14, 2008 as presented, seconded by Mr. Melican; it was unanimously voted.

Adjournment

At 7:12 p.m., Mr. Melican moved to adjourn the meeting, seconded by Mr. Heinlein; it was unanimously voted.

DOVER BOARD OF SELECTMEN

David W. Heinlein, Clerk