

**Dover Parks and Recreation Commission
Meeting of October 1, 2008
Minutes**

P&R Commissioners In Attendance: John Budd, Barry Cullen, Peter Davies, Rich Oasis, Nancy Simms
P&R Employees In Attendance: Jessica Cooney, David MacTavish
Others In Attendance: Scott Seidman, Jim Kinder – Warrant Committee; Nate VanDuzer.

September Meeting Minutes

Minutes from September Meeting were unavailable for review.

Riverside Drive

P&R owns 3 1/2 acres along Riverside Drive off the Charles River. Discussion was held on how to improve the property in order to enhance opportunities for Dover residents to take advantage of this natural asset into the future. Neighboring towns with Charles River access have been able to offer boating, specifically, canoeing and kayaking. Dover P&R would need to build storage racks for various types of boats and would need to clear some space to allow for parking. P&R would need to issue stickers to town residents and Dover Police would need to check cars in the parking area to make sure users of this town property were Dover residents only.

Caryl Park

On September 24, 2008, David MacTavish, John Budd and Nancy Simms walked the Caryl Park property with representatives from Camp Dresser McGee. The meeting was arranged as a result of field space constraints experienced by Dover sport programs. Topographical maps were used to identify possible sites and layouts for additional turf playing fields. CDM will deliver to P&R a cost estimate for preparing three scenarios: Phase One which would be expanding and re-orienting the current Caryl Playing fields, Phase Two which would be laying in a second new field, and the third scenario would be doing both Phase One and Phase Two at the sametime. Delivery is expected within two weeks. Currently it is anticipated that funding for this project would through private channels.

Nate VanDuzer's Proposed Wrestling Program

Nate VanDuzer is interested in starting a youth wrestling program for Dover and Sherborn children. In order to make the program worth the time and effort, Nate suggests a minimum number of 20 participants. He and Dave Cottrell would be the primary coaches and would be supported by two (already identified) high school students who could earn community service credit for their involvement in the program. Fees would be \$125 per participant for the season which would run from early December through mid-March.

The program would be self-funding. Participant fees would reimburse P&R for up front purchase of mat. Life expectancy of the mat Nate had identified is ten years. Warranty on the mat is for one year. Delivery time is three to four weeks from order date.

The program would use the same room as Tae Kwon Do. Nate and Jean have discussed the joint use of the room and have determined that there are no issues to doing so. Laying the wrestling mat on top of those currently used by Jean would be beneficial to both programs in terms of additional cushioning and life extension for both sets of mats.

Jean does not offer his classes on Thursday, so that is a logical night for Nate to offer his wrestling program. He and Jess will need to look into identifying one other time period so that wrestling could be offered twice a week.

The current Caryl Building space is too small to host wrestling tournaments as there is little to no audience observation space. Parking is also limited. The current space is sufficient for holding single meets. If the mats could be moved into the Caryl Building gym, it is possible that multi-town meets could be held there. The gym could not be used as the primary wrestling space as there is insufficient year round storage space.

Nate provided P&R with a handout outlining the details of his program and confirmed that he was versed on liability issues, necessary waivers to be drafted and signed, CORI form requirements and AED training.

Nate formally requested the following from P&R:

- Use of Caryl Building room a minimum of two nights a week;
- Availability of mop, bucket and rags for cleaning after each session;
- Publicity of wrestling program through P&R; and
- Advance of \$3,000 for purchase of 24'x36' mat.

The Commission voted on Nate's request and approved all items: Yes-5, No-0.

Community Center – Wants and Needs

Jess and Nancy plan to meet with P&R directors in other towns. The purpose of these meetings is to learn what space issues P&R departments in other towns have dealt with and how they have managed them. Also of interest is: the number and types of programs they offer; what types of space they have (gym, classroom, kitchen, storage, dance studio, toddler play area, administrative); how many employees they have and how their responsibilities are divided; how new space was identified, funded and approved; what ongoing costs are incurred in running various programs and services (including pool facilities); and how the building is managed and maintained. The information also will be used to respond to DCCBC requests for P&R program and space needs and wants. Jess and Nancy will meet to prepare a list of questions to use as an interview guide.

Dover Days Fair & 5K Pumpkin Run – Recap.

Dover Days was held on Saturday, September 20, 2008 and generated a net profit. This was the first time Dover Days was held in the fall rather than the spring. There were a total of 42 vendors compared with 25 in May of 2007.

There were problems with the inflatable attractions, but thanks to the herculean efforts of Dover fireman Robert Tosi, the malfunctions were addressed and resolved.

We had one DS high school student volunteer time for community service credit.

Improvement ideas for next year:

- Formal signage to identify ticket tables;
- Side by side placement of P&R and PTO ticket tables;
- Confirm unique appearance of tickets for P&R and PTO
- Consider unlimited use ticket/button

Drink Machines at Tennis Courts

The discussion of content selection for the Drink Machines at the Tennis Courts was postponed to next month's meeting. Dave will request a drink selection listing from our current vendor.

Tennis Courts

The tennis courts will be painted this weekend. Timing of capital expense for next repainting can be moved out into later year.

Open Space Liaison

P&R Representative requested by Justine Uritam through Barry Cullen to be Open Space liaison. Rich Oasis was nominated and did not decline the nomination.

TTOR shed at Caryl Park

It was agreed to invite TTOR to our next meeting to discuss our request to move their building from Caryl Park. We have asked them for the past three years to remove the structure from the Caryl Park parking lot and to remove the location from their literature. The building is currently due to be removed December 31, 2008.

Meeting adjourned at 9:05am.

Respectfully Submitted,
Nancy Simms, P&R Secretary