Warrant Committee Meeting
Monday, March 3, 2008

Attending: Robyn Hunter, Chair, Caroline White, Vice-Chair, Nancy Weinstein, Secretary, Allen Goldberg, Joseph Melican, Scott Seidman, and Dave Stapleton

Guests: Dr. Robert Couture, Kirk Downing, Robert Springett, James Stuart, and Ken Corning

1. Review of Minutes
   a. February 27, 2008
      i. Motion made by C. White to approve the minutes as amended seconded by D. Stapleton
      ii. Vote 5-0-2

2. Other Business
   a. Wednesday, March 5, 2008 7PM meeting cancelled
   b. Monday, March 10, 2008 7:15AM meeting added
   c. Snow and Ice Budget
      i. A. Goldberg moved to approve an additional $50,000. J. Melican seconded the motion.
      ii. Motion approved 7-0.
   d. Dog Control Budget
      i. A. Goldberg moved to approve a Reserve Fund Transfer of $1500. D. Stapleton seconded the motion.
      ii. Motion approved 7-0.

3. Presentation by the Dover Schools by Robert Springett, Dover School Committee Chair
   a. Mission statement review
   b. Major Accomplishments review
      i. New curricula
         1. Everyday Math—year 2
         2. Balanced Literacy—year 1
      ii. Administrative
         1. New principal, curriculum coordinator and literacy specialist
         2. Teacher contract ratified
      iii. Innovation
         1. Data driven decision model
         2. Assessment data base
      iv. Communication
         1. Videotaped school committee meetings
   c. Challenge of tomorrow
      i. Highly trained faculty
      ii. Curriculum—right subject matter with the right weight to each subject
      iii. Time—is there sufficient time to master the material?
   d. FY2009 Initiatives
      i. Academic excellence—curriculum renewal
      ii. Financial responsibility—continue ongoing programs
      iii. School administration and management
         1. Implement professional learning communities—year 2
         2. Time to learn task force
         3. Develop school metrics
      iv. Innovation
         1. Prototype Response to Intervention Model—RTI
      v. Professional development
         1. Balanced literacy Training
         2. Cross campus collaboration
   vi. Community/parent satisfaction
e. FY08 $7,759,641 vs. FY09 $7,856,297 Budgets  $ Differences
   i. Total Salaries -- Increase of $161,801
   ii. Special Education Expenses – Decrease of $63,395 as of today
      1. Important note—this decrease is due to students aging out of the program (age 22)
      2. This line item is ALWAYS in constant fluctuation
   iii. Miscellaneous Expenses – Decrease of $1,750
   iv. Total Change – Increase of $96,656 or 1.25%

f. FY09 Summary by Function
   i. Salaries=66%
   ii. SpEd=23.3%
   iii. Utilities=3.1%
   iv. Reg. Ed Transportation=2.4%
   v. Custodial Services=2.0%
   vi. Technology, supplies, misc.=3.2%

g. FY09 Summary by Service
   i. Regular Education=45%
   ii. Special Education=35%
   iii. Shared Services=20%

h. Special Education Summary as of 2/15/2008
   i. Children ages 3-22 are eligible
   ii. There are 111 Dover Special Education students
   iii. There are 94 children receiving services of Chickering School age
   iv. There are 17 Dover children grades 6 through age 22 receiving out of district services

4. Dover School Committee update to HVAC situation
   a. After TMP engineering firm reviewed the systems during the winter, there were valve
      adjustments that seem to significantly correct the overheating during the winter months
   b. During the April vacation, the boiler will be shut down and further analysis will be undertaken
      to discover the reason and solution to cooling during the transition months in late spring and
      early fall.
      i. Hopefully there will not be a need for a full recommissioning of the building which can
         be costly
      ii. Noted…there are green grants available to help with funding of any solutions

Next Meeting: Monday, March 10, 2008 at 7:15 AM in the Selectmen’s Meeting Room

Meeting adjourned at 8:40 AM

Respectfully submitted,
Nancy Weinstein, Secretary