

Warrant Committee Meeting

Monday, March 3, 2008

Attending: Robyn Hunter, Chair, Caroline White, Vice-Chair, Nancy Weinstein, Secretary, Allen Goldberg, Joseph Melican, Scott Seidman, and Dave Stapleton

Guests: Dr. Robert Couture, Kirk Downing, Robert Springett, James Stuart, and Ken Corning

1. Review of Minutes

- a. February 27, 2008
 - i. Motion made by C. White to approve the minutes as amended seconded by D. Stapleton
 - ii. Vote 5-0-2

2. Other Business

- a. Wednesday, March 5, 2008 7PM meeting cancelled
- b. Monday, March 10, 2008 7:15AM meeting added
- c. Snow and Ice Budget
 - i. A. Goldberg moved to approve an additional \$50,000. J. Melican seconded the motion.
 - ii. Motion approved 7-0.
- d. Dog Control Budget
 - i. A. Goldberg moved to approve a Reserve Fund Transfer of \$1500. D. Stapleton seconded the motion.
 - ii. Motion approved 7-0.

3. Presentation by the Dover Schools by Robert Springett, Dover School Committee Chair

- a. Mission statement review
- b. Major Accomplishments review
 - i. New curricula
 1. Everyday Math—year 2
 2. Balanced Literacy—year 1
 - ii. Administrative
 1. New principal, curriculum coordinator and literacy specialist
 2. Teacher contract ratified
 - iii. Innovation
 1. Data driven decision model
 2. Assessment data base
 - iv. Communication
 1. Videotaped school committee meetings
- c. Challenge of tomorrow
 - i. Highly trained faculty
 - ii. Curriculum—right subject matter with the right weight to each subject
 - iii. Time—is there sufficient time to master the material?
- d. FY2009 Initiatives
 - i. Academic excellence—curriculum renewal
 - ii. Financial responsibility—continue ongoing programs
 - iii. School administration and management
 1. Implement professional learning communities—year 2
 2. Time to learn task force
 3. Develop school metrics
 - iv. Innovation
 1. Prototype Response to Intervention Model—RTI
 - v. Professional development
 1. Balanced literacy Training
 2. Cross campus collaboration
 - vi. Community/parent satisfaction

- e. FY08 \$7,759,641 vs. FY09 \$7,856,297 Budgets **\$ Differences**
 - i. Total Salaries -- Increase of \$161,801
 - ii. Special Education Expenses – Decrease of \$63,395 **as of today**
 - 1. Important note—this decrease is due to students aging out of the program (age 22)
 - 2. This line item is ALWAYS in constant fluctuation
 - iii. Miscellaneous Expenses – Decrease of \$1,750
 - iv. Total Change – Increase of \$96,656 or 1.25%
- f. FY09 Summary by Function
 - i. Salaries=66%
 - ii. SpEd=23.3%
 - iii. Utilities=3.1%
 - iv. Reg. Ed Transportation=2.4%
 - v. Custodial Services=2.0%
 - vi. Technology, supplies, misc.=3.2%
- g. FY09 Summary by Service
 - i. Regular Education=45%
 - ii. Special Education=35%
 - iii. Shared Services=20%
- h. Special Education Summary as of 2/15/2008
 - i. Children ages 3-22 are eligible
 - ii. There are 111 Dover Special Education students
 - iii. There are 94 children receiving services of Chickering School age
 - iv. There are 17 Dover children grades 6 through age 22 receiving out of district services

4. Dover School Committee update to HVAC situation

- a. After TMP engineering firm reviewed the systems during the winter, there were valve adjustments that seem to significantly correct the overheating during the winter months
- b. During the April vacation, the boiler will be shut down and further analysis will be undertaken to discover the reason and solution to cooling during the transition months in late spring and early fall.
 - i. Hopefully there will not be a need for a full recommissioning of the building which can be costly
 - ii. Noted...there are green grants available to help with funding of any solutions

Next Meeting: Monday, March 10, 2008 at 7:15 AM in the Selectmen's Meeting Room

Meeting adjourned at 8:40 AM

Respectfully submitted,
Nancy Weinstein, Secretary