

# BOARD OF ASSESSORS

## Meeting Minutes

June 25, 2008

Chairman Charles W. Long called the meeting to order at 5:05 PM in the Assessors Office. Present were Caroline B. Akins and Wilfred J. Baranick, Members of the Board, and Karen MacTavish, Town Assessor.

1. Regular Business
  - Preliminary FY2009 Real Estate and Personal Property tax warrants were reviewed and endorsed.
  - Warrants for Motor Vehicle Excise Tax Commitment No. 3 of 2008 and No. 9 of 2007 were reviewed and endorsed.
  - Meeting minutes of May 21, 2008 were unanimously approved as amended.
  
2. Year End Matters
  - The Accountant's signature form for vouchers and invoices was endorsed.
  - Mr. Long endorsed a form to allow Ms. MacTavish to carry over 5 days of unused vacation time from FY 2008 to FY 2009.
  
3. Next Meeting

The Board unanimously agreed to hold the next meeting on Wednesday, July 30, 2008 at 5:00 PM.

**It was moved by Mr. Long and seconded by Mrs. Akins to enter executive session for the purpose of reviewing abatement applications and discussing litigation at 5:45 PM. With three members voting, the motion was approved, 3-0.**