

Dover Library Board of Trustees Minutes

6/11/2008

Dover Library

Present: Alison Piper, Karen McKoy, Diane Sampson-Zenger, Cathy Mitchell, Charlotte Canelli, Beth Paisner

Absent: Holly Collins

The meeting was convened at 9:30 AM

Director's report: Ms. Canelli reported on maintenance changes, progress on the telephone upgrade, technology upgrades, use of the library website, and the fact that we are well within our FY 08 budget and have no need for using any prior notice increases given by the town. She also gave detailed updates on staff attendance at workshops, seminars, and external library organizations' functions. Community relations and programming activities were also detailed in depth.

Trustees' reports: Ms. Mitchell reported on the Friends. They have elected new officers and their FY budget for 2008-09 will allow a very generous and much appreciated \$24,775 (to be deposited in the library gift fund) for materials and programming for the library. The Board discussed that it remains difficult to fund and find space for the MBLC requirement to spend 19% of the operating budget annually on materials; the option of requesting flexibility in the materials expenditure for the next fiscal year will be strongly considered, although the requirement to remain open for at least 50 hours weekly must be met.

Officer election: Diane Sampson-Zenger and Cathy Mitchell were elected as Co-Chairs and Karen McKoy as Secretary.

Motions:

The minutes from 5/14 and 16/08 were reviewed and approved by the board.

The dating and names to be placed on the donor plaques for 2007 and 2008 were agreed upon. It was decided that in future years , the Board Annual Appeal will occur in the fall so that the donor plaque names will be decided upon in January of each year for the preceding year's donors. As there may be more 2008 donors later in the year, these will be added in early 2009.

The Board approved the request of the Chicatabot garden club for an event in the community room including the serving of alcohol (after proper town permitting) on 4/15/09.

Ms. Canelli requested and the Board approved use of the \$1200 donation from the Girl Scouts for a book cart for the children's room.

The Board also approved asking Ellie Herd to look at an appropriate and low maintenance way to honor and care for the grave of Dorothea Hovey, a great benefactor of the library.

Other: The thank you event for major donors will be held at Karen McKoy's home 6/19/08.

The next Board meeting will be 9/3/08 at 9 AM.

Board division of annual work was allocated as follows: Director review – KM/DS/HC, Capitol budget – AP, Budget – HC/AP with observation by CM/BP, Annual appeal – CM/DS, Landscaping – HC, Friends liaison – BP.

Respectfully submitted,
Karen McKoy, Secretary

