

Dover Warrant Committee
Minutes of July 9, 2008 Meeting

Members in attendance: Robyn Hunter, Chairperson; Caroline White, Vice Chairperson; James Kinder; Arthur Meehan; and Peter Smith

Others in attendance: Selectperson Carol Lisbon

1. Introduction of New Members

Mrs. Hunter introduced the new Warrant Committee members, Mr. James Kinder and Mr. Peter Smith. She also explained that the third new member, Mr. James Dawley, was unavailable due to a trip scheduled prior to his joining the Warrant Committee.

Mrs. Hunter gave a brief overview of the responsibilities of the Warrant Committee. She also explained the role of the liaisons to the other boards and committees.

2. Review of Minutes

A. Mr. Meehan moved acceptance of the minutes of the meeting of May 28, 2008. Mrs. Hunter seconded the motion. Minutes were approved by a vote of 3-0-2.

3. Reserve Fund Transfers (for FY 2008)

A. A request for a Reserve Fund transfer in the amount of \$1.00 for "Town Clerk" (001-0161-5100-0116-1000) was received.

Mr. Meehan moved that this request be approved. Dr. White seconded the motion. The motion was approved by a vote of 5-0-0.

B. A request for a Reserve Fund transfer in the amount of \$927.00 for "Cemetery" (001-0491-5200-0323-2000) was received to cover the cost of the water used for new plantings and the newly seeded grass areas of the new burials.

Mr. Meehan moved that this request be approved. Mr. Kinder seconded the motion. The motion was approved by a vote of 5-0-0.

C. A request for a Reserve Fund transfer in the amount of \$7,852.00 for "Police Salaries" (001-0201-5100-0113-1000) was received to cover the cost of sick and injury leave that exceeded anticipation. (Note: A Prior Notice of \$10,920.00 had previously been received.)

Dr. White moved that this request be approved. Mr. Meehan seconded the motion. The motion was approved by a vote of 5-0-0.

D. A request for a Reserve Fund transfer in the amount of \$6,500 for "Solid Waste" (001-0439-5200-0404-2000) was received to cover the cost of major repairs to the compactors at the Transfer Station. These repairs were necessary to address major leaks in the hydraulic systems. (Note: A Prior Notice of \$10,100.00 had previously been received.)

Mr. Meehan moved that this request be approved. Mr. Kinder seconded the motion. The motion was approved by a vote of 5-0-0.

E. A request for a Reserve Fund transfer in the amount of \$4,325.00 for "Town Garage" (001-0425-5200-0301-2000) was received to cover the cost of an increase in heating oil, which had been budgeted at \$2.50 per gallon. Actual cost per gallon ranged from \$2.4608 to \$4.0764 per gallon.

Mr. Meehan moved that this request be approved. Mrs. Hunter seconded the motion. The motion was approved by a vote of 5-0-0.

F. A request for a Reserve Fund transfer in the amount of \$13,750.00 for "Maturing Debt Principal" (001-0710-5910-0517-2700) was received to cover the cost of the principal payment for Refunding Bonds that were issued May 15, 2007. (Note: Advanced Refunding Bonds were issued on May 15, 2007. The result of this refunding is a savings in the debt interest budget offset by an increase in the debt principal budget. The refunding of the older bond issues had not been anticipated at the time of budget preparation. The Advance Refunding has changed the makeup of the bond structures and debt repayment structures.)

Mr. Meehan moved that this request be approved. Mrs. Hunter seconded the motion. The motion was approved by a vote of 5-0-0.

4. Other

A. Mrs. Hunter moved that Caroline White be elected as Warrant Committee Chairperson. Mr. Meehan seconded the motion. The motion was approved by a vote of 5-0-0.

B. By consensus, the Warrant Committee deferred electing the other officers until the next meeting. During the discussion, Mrs. Hunter explained that the position of Secretary is usually filled by a new member. After some discussion, Mr. Smith indicated that he would be willing to assume the position of Secretary.

C. There was discussion about the importance of all Town departments beginning conservation efforts immediately because of the dramatic increase in fuel costs.

D. The request was made by Selectperson Lisbon that an attempt be made to avoid scheduling conflicts between the Dover Community Center Building Committee and the Warrant Committee. The DCCBC has scheduled meetings for alternate Wednesday evenings in the Fall, starting with September 10, 2008. Warrant Committee members indicated that such an accommodation could be made for the Fall when the Warrant Committee does not meet on a weekly basis, but may not be possible when weekly meetings are necessitated by budget season. It was agreed that the next meeting of the Warrant Committee would be Wednesday, September 3, 2008, 7:00 pm. At that time, future dates can be determined.

Mrs. Hunter moved that the meeting be adjourned. Mr. Meehan seconded the motion. The motion was approved 5-0-0. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Caroline White, Substituting for Nancy Weinstein, Secretary

Minutes approved: September 3, 2008

Vote: 4-0-3