

MEETING MINUTES
BOARD OF SELECTMEN
JULY 22, 2008

At 9:01 a.m., Chair Carol Lisbon called the meeting to order with member Joseph Melican present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant. David W. Heinlein was absent from this morning's meeting.

ATTENDANCE: No attendees

PRESS: None

Town House Doors Replacement Bid

Mr. Ramsay asked Mrs. Lisbon and Mr. Melican to authorize the rejection of the apparent low bidder for the Town House exterior doors replacement project, and award it to the second low bidder. He explained that M. Spinelli & Sons miscalculated their bid by using a stock door price instead of using pricing for special doors which are called for in the bid specifications. Therefore, they have withdrawn their bid.

Mr. Ramsay went on to say that RTL Services, the second low bidder, is willing to honor its bid of \$45,000 for this project.

Mrs. Lisbon moved to reject the low bid from M. Spinelli & Sons as non-responsive and award the bid to RTL Services, seconded by Mr. Melican; it was unanimously voted.

Mr. Ramsay told the Board that Don Mills, the architect who prepared the technical specifications and drawings for this work, speculated that the cost for this work was underestimated due to construction escalation and the bidders' awareness that there were no bids submitted the first time a Request for Bids was put out by the Town. Mr. Ramsay said that this kind of project would require a concentrated effort and must be done to a certain quality standard that would be very difficult for the Town's custodial staff to accomplish. Mrs. Lisbon instructed Mr. Ramsay to account for construction escalation in future capital project estimates.

A Prior Notice for the additional \$8,000 needed to cover this higher bid price will be presented for consideration at the Selectmen's meeting on August 14, 2008.

At 9:12 a.m., Mrs. Lisbon moved to adjourn, seconded by Mr. Melican; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Board of Selectmen Open Session Meeting Minutes
July 22, 2008

David W. Heinlein, Clerk