

Dover Community Center Building Committee
Meeting of July 22, 2008
Minutes

Building Committee Members Attending: Jane Hemstreet, Linda Holiner, Carol Lisbon, Alison Piper, Nancy Simms, Ford Spalding, Kathy Weld & Dana White

Other Attendees: Selectman Joe Melican

Meeting was called to order at 7:00PM in the Town Hall Selectmen's meeting room.

From 7:00PM – 8:00PM the Sub-committee dealing with the two options of funding the current Caryl Building met. Attending were Carol Lisbon, Ford Spalding, Kathy Weld & Joe Melican.

The group reviewed page 12 of the "Deferred Maintenance Study" and determined that approximately \$300,000 could be spent per year over a 10 year period. Carol Lisbon will ask Dave Ramsay & Karl Warnick to review pages 14-17 to determine what has been done and prioritize the remaining items. Also what can be done by the Town and what are the current problems.

We determined that we need to further clarify the 3rd paragraph of page 12 as to what is exempt from contributing to the \$100,000 threshold referred to in paragraph 2 of the same page. Don Mills should be able to do this for us.

Ford Spalding reported that Don Mills will need to be paid to answer the following:

What is the cost for each Code requirement?

Prioritize the Code requirements.

Determine if the Town employees can perform any of the Code improvements.

Ford will ask Dick Malcom to ask Don Mills for an estimate of what his fee would be.

Ford Spalding reported that he talked with Robin Nelson the current Community Education Director (She is leaving the job in mid August) about the idea of a long term (20 year) lease for the Child Development Center which would include their bringing their area up to Code with their paying for lease hold improvements. Robin indicated that was something to consider and would pass it on to her replacement. The Committee should follow up with that later this fall. That conversation was reported to Dave Ramsay and Beverly Madden (Regional School Committee member).

8:00PM – 8:15PM

Minutes of July 9, 2008 were accepted.

Both sub-Committees reported on their progress

8:15PM – 9:30PM the sub committee dealing with Community Center programs met (They were here for the 8AM part of the meeting). Attending were Jane Hemstreet, Linda Holiner, Nancy Simms, Kathy Weld & Dana White along with the previously mentioned sub committee members and Joe Melican.

As a follow up to the July 9th discussion about the COA programs it was agreed that mixed generation community space is desired.

Nancy Simms led a discussion on Park & Recreation program needs

Alison Piper suggested that when considering desired spaces, we think in terms of room function rather than a room label / designated use by a specific group. With this mindset, it will be easier for us to identify spaces for multi-use purposes that should have the dual advantage of cost savings as well as cross-generational / use constituency appeal.

A preliminary discussion on Park & Recreation programs was initiated by Nancy Simms. Park & Recreation currently uses space in the Caryl Building for a two-person office, a small meeting room, and off-season equipment storage. These needs are adequately met in the existing building, although it was noted that traffic flow and community connection would be better if the office were located on the first floor.

The gym is currently used by town groups as well as private organizations. Nancy was unable to speak to explicit details as she did not have supporting documentation. She was informed by Carol Lisbon that there exists a 2006-2007 presentation. Nancy will obtain a copy before our next meeting.

Nancy will ask P&R to provide a record of classes offered throughout the year and whether the Caryl Building spaces were able to accommodate their needs. It would be helpful to know whether any P&R classes were negatively affected by the space in which the classes were conducted. Nancy will also ask P&R to identify classes or programs it would like to offer and what modifications need to be done to the current building in order to do so. Nancy will also ask P&R what function rooms they would like to see incorporated into a modified design.

We will try to organize a meeting among P&R, Community Education, and the Dover Mothers' Association to discuss current and future programs offered. Mickey Doyle, as former Director of Community Educations, was identified as a valuable resource to include as well. Coordination among the groups and their activities would be one goal of this discussion.

Attendance at P&R Concerts on the Green has been poor. Different marketing avenues should be explored. Use of the extensive email list maintained by P&R for event promotion was mentioned. Consideration should be given to scheduling conflicts; for instance, summer swim meets are traditionally held on Tuesday and Thursday evenings.

A vision for the future of Dover's P&R department needs to be identified and documented with particular attention to indoor recreation programs across generations. Coordinating efforts with Community Education and the Dover Library will be necessary so as to not duplicate offerings and dilute attendance numbers.

Future Meeting Dates (All meetings in Selectmen's meeting room, Dover Town Hall at 7PM):

August 12

August 27

September 19 – From then on the 2nd * & 4th Wednesday through 2008

The meeting adjourned at 9:15PM

Respectfully Submitted:

Ford Spalding, Chair