Warrant Committee Meeting  
Wednesday January 16, 2008

Attending: Robyn Hunter, Chair, Caroline White, Vice-Chair, Nancy Weinstein, Secretary, Allen Goldberg, Arthur Meehan, Joseph Melican, Dave Stapleton and Nathan Van Duzer

Guests: David Heinlein, David Ramsey and Juli Colpoys

1. Discussion of Free Cash
   a. Juli Colpoys provided an overview of the Surplus Cash Calculation and its importance to the stability of the town of Dover
   b. As of October Dover maintained a AAA bond rating
   c. Despite the AAA rating, Moody described Dover as having a moderate surplus
   d. Dover’s free cash is currently at 5% of the tax levy
   e. Dover’s stabilization fund is currently at 3%

2. Review of Budgets
   a. Town Accountant #135
      i. Increases due to cost of supplies
      ii. Increase due to cost of audit
   b. Selectman #122
      i. Request for an increase of 15 hours of administrative help per week
      ii. Office is working as a more centralized operation requiring more time to manage IT, support and management of town departments and personnel
   c. Copy & Postage #129
      i. Decrease this year
   d. Law #151
      i. Flat—on target for this year
   e. Data Processing #155
      i. Flat
   f. Town House #192
      i. Increases due to fuel/utilities
   g. Building Maintenance #199
      i. Flat
   h. Building Inspector #241
      i. Increase due to salary which is not part of personnel board responsibility
   i. Care of Trees #294
      i. Flat
   j. Engineering #411
      i. Increase due to cost of mileage
   k. Personnel Board #152
      i. Flat
   l. Water #450
      i. Needs to be researched further
   m. Warrant Committee #131
      i. To be done at a later date

3. Votes of Budgets
   a. Police #201
      i. A. Goldberg moved approval of the Police budget totaling $1,576,982; $1,494,032 in Salaries and Wages, $81,950 in Expenses and $1,000 in Out of State Travel
      ii. J. Melican seconded the motion.
      iii. Motion approved 8-0
   b. Town Accountant #135
c. Selectman #122
   i. HOLD

d. Copy & Postage #129
   i. J. Melican moved approval of the Copy & Postage budget totaling $27,370
   ii. N. Van Duze seconded the motion
   iii. Motion approved 8-0

e. Law #151
   i. A. Goldberg moved approval of the Law budget totaling $180,000
   ii. A. Meehan seconded the motion
   iii. Motion approved 8-0

f. Data Processing #155
   i. A. Goldberg moved approval of the Data Processing budget totaling $92,416; $38,568 in Salaries and Wages, $53,848 in Expenses
   ii. J. Melican seconded the motion
   iii. Motion approved 8-0

g. Town House #192
   i. R. Hunter moved approval of the Town House budget totaling $59,790
   ii. J. Melican seconded the motion
   iii. Motion approved 8-0

h. Building Maintenance #199
   i. J. Melican moved approval of the Building Maintenance budget totaling $237,073; $157,173 in Wages and Salaries and $79,900 in Expenses
   ii. D. Stapleton seconded the motion
   iii. Motion approved 8-0

i. Building Inspector #241
   i. J. Melican moved approval of the Building Inspector budget totaling $79,514; $74,751 in Salaries and Wages and $4,763 in Expenses
   ii. A. Goldberg seconded the motion
   iii. Motion approved 8-0

j. Care of Trees #294
   i. A. Goldberg moved approval of the Care of Trees budget totaling $74,047; $7,547 in Salaries and Wages and $66,500 in Expenses
   ii. N. Van Duze seconded the motion
   iii. Motion approved 8-0

k. Engineering #411
   i. J. Melican moved approval of the Engineering Budget thru the Selectmen totaling $43,842
   ii. A. Goldberg seconded the motion
   iii. Motion approved 8-0
   iv. R. Hunter moved approval of the Engineering Budget thru the Planning Board totaling $3,070
   v. A. Goldberg seconded the motion
   vi. Motion approved 8-0

l. Personnel Board #152
   i. R. Hunter moved approval of the Personnel Board budget totaling $510
   ii. C. White seconded the motion
   iii. Motion approved 8-0

m. Water #450
   i. HOLD

n. Warrant Committee #131
   i. HOLD
4. Approval of Minutes  
   a. January 9, 2008 approved with changes

Next Meeting: Wednesday, January 23, 2008 at 7:00pm Selectmen’s Meeting Room

Meeting adjourned at 8:45pm

Respectfully submitted,

Nancy Weinstein,  
Secretary