

# Warrant Committee Meeting

Wednesday January 16, 2008

Attending: Robyn Hunter, Chair, Caroline White, Vice-Chair, Nancy Weinstein, Secretary, Allen Goldberg, Arthur Meehan, Joseph Melican, Dave Stapleton and Nathan Van Duzer

Guests: David Heinlein, David Ramsey and Juli Colpoys

## 1. Discussion of Free Cash

- a. Juli Colpoys provided an overview of the Surplus Cash Calculation and its importance to the stability of the town of Dover
- b. As of October Dover maintained a AAA bond rating
- c. Despite the AAA rating, Moody described Dover as having a moderate surplus
- d. Dover's free cash is currently at 5% of the tax levy
- e. Dover's stabilization fund is currently at 3%

## 2. Review of Budgets

- a. Town Accountant #135
  - i. Increases due to cost of supplies
  - ii. Increase due to cost of audit
- b. Selectman #122
  - i. Request for an increase of 15 hours of administrative help per week
  - ii. Office is working as a more centralized operation requiring more time to manage IT, support and management of town departments and personnel
- c. Copy & Postage #129
  - i. Decrease this year
- d. Law #151
  - i. Flat—on target for this year
- e. Data Processing #155
  - i. Flat
- f. Town House #192
  - i. Increases due to fuel/utilities
- g. Building Maintenance #199
  - i. Flat
- h. Building Inspector #241
  - i. Increase due to salary which is not part of personnel board responsibility
- i. Care of Trees #294
  - i. Flat
- j. Engineering #411
  - i. Increase due to cost of mileage
- k. Personnel Board #152
  - i. Flat
- l. Water #450
  - i. Needs to be researched further
- m. Warrant Committee #131
  - i. To be done at a later date

## 3. Votes of Budgets

- a. Police #201
  - i. A. Goldberg moved approval of the Police budget totaling \$1,576,982; \$1,494,032 in Salaries and Wages, \$81,950 in Expenses and \$1000 in Out of State Travel
  - ii. J. Melican seconded the motion.
  - iii. Motion approved 8-0
- b. Town Accountant #135

- c. Selectman #122
  - i. HOLD
- d. Copy & Postage #129
  - i. J. Melican moved approval of the Copy & Postage budget totaling \$27,370
  - ii. N. Van Duzer seconded the motion
  - iii. Motion approved 8-0
- e. Law #151
  - i. A. Goldberg moved approval of the Law budget totaling \$180,000
  - ii. A. Meehan seconded the motion
  - iii. Motion approved 8-0
- f. Data Processing #155
  - i. A. Goldberg moved approval of the Data Processing budget totaling \$92,416; \$38,568 in Salaries and Wages, \$53,848 in Expenses
  - ii. J. Melican seconded the motion
  - iii. Motion approved 8-0
- g. Town House #192
  - i. R. Hunter moved approval of the Town House budget totaling \$59,790
  - ii. J. Melican seconded the motion
  - iii. Motion approved 8-0
- h. Building Maintenance #199
  - i. J. Melican moved approval of the Building Maintenance budget totaling \$237,073; \$157,173 in Wages and Salaries and \$79,900 in Expenses
  - ii. D. Stapleton seconded the motion
  - iii. Motion approved 8-0
- i. Building Inspector #241
  - i. J. Melican moved approval of the Building Inspector budget totaling \$79,514; \$74,751 in Salaries and Wages and \$4,763 in Expenses
  - ii. A. Goldberg seconded the motion
  - iii. Motion approved 8-0
- j. Care of Trees #294
  - i. A. Goldberg moved approval of the Care of Trees budget totaling \$74,047; \$7,547 in Salaries and Wages and \$66,500 in Expenses
  - ii. N. Van Duzer seconded the motion
  - iii. Motion approved 8-0
- k. Engineering #411
  - i. J. Melican moved approval of the Engineering Budget thru the Selectmen totaling \$43,842
  - ii. A. Goldberg seconded the motion
  - iii. Motion approved 8-0
  - iv. R. Hunter moved approval of the Engineering Budget thru the Planning Board totaling \$3,070
  - v. A. Goldberg seconded the motion
  - vi. Motion approved 8-0
- l. Personnel Board #152
  - i. R. Hunter moved approval of the Personnel Board budget totaling \$510
  - ii. C. White seconded the motion
  - iii. Motion approved 8-0
- m. Water #450
  - i. HOLD
- n. Warrant Committee #131
  - i. HOLD

**4. Approval of Minutes**

- a. January 9, 2008 approved with changes

**Next Meeting: Wednesday, January 23, 2008 at 7:00pm Selectmen's Meeting Room**

Meeting adjourned at 8:45pm

Respectfully submitted,

Nancy Weinstein,  
Secretary