Warrant Committee Meeting  
Wednesday February 6, 2008

Attending: Robyn Hunter, Chair, Caroline White, Vice-Chair, Nancy Weinstein, Secretary, Joseph Melican, Scott Seidman, Dave Stapleton and Nate Van Duzer  
Guests: Karen Jelloe, Treasurer-Collector

1. Review of Budgets
   a. Treasurer/Collector #145  
      i. Professional Services line item decreased by $1,000 which reflects actual expenditures  
      ii. Training increased by approximately $500 for staff education  
   b. Maturing Debt Principal#710  
      i. Increased  
   c. Maturing Debt Interest #751  
      i. Decreased  
   d. Group Health Insurance #914  
      i. Membership has increased  
      ii. Current employees pay 30% and Current retirees pay 50%  
      iii. Actual rates released the end of March  
      iv. Current projection is an increase of 13%  
   e. Medicare/FICA #916  
      i. Increase of 5.95% as a result of the increase in payroll expense  
   f. Bank Charges #759  
      i. Decrease of $2,000 to reflect actual expenditures  
      ii. Decrease realized with switch from Bank of America to Citizens Bank  
   g. Norfolk Retirement #911  
      i. Currently, there are 121 participants  
      ii. Account is for the Town’s share of pension costs for retirees  
      iii. Projected increase of 16%

2. Vote of Budgets
   a. #145 Treasurer-Collector  
      i. J. Melican moved approval of the Treasurer-Collector budget totaling $180,994; $152,023 in Salaries and Wages and $28,971 in Expenses  
      ii. N. Van Duzer seconded the motion  
      iii. Motion approved 6-0  
   b. #171 Conservation  
      i. S. Seidman moved approval of the Conservation Budget totaling $59,367; $30,779 in Salaries and Wages and $28,588 in Expenses  
      ii. J. Melican seconded the motion  
      iii. Motion approved 6-0  
   c. #176 Board of Appeals  
      i. J. Melican moved approval of the Board of Appeals budget totaling $4,375; $2,875 in Salaries and Wages and $1,500 in Expenses  
      ii. S. Seidman seconded the motion  
      iii. Motion approved 6-0  
   d. #178 Dover Housing Partnership  
      i. R. Hunter moved approval of the Dover Housing Partnership budget totaling $1,515 $1,151 in Expenses  
      ii. C. White seconded the motion  
      iii. Motion approved 6-0
e. #220 Fire
   i. J. Melican moved approval of the Fire Department budget totaling $378,527; $313,077 in Salaries and Wages and $65,450 in Expenses
   ii. R. Hunter seconded the motion
   iii. Motion approved 6-0
f. #231 Ambulance
   i. J. Melican moved approval of the Ambulance budget totaling $151,836; $108,536 in Salaries and Wages and $43,300 in Expenses
   ii. R. Hunter seconded the motion
   iii. Motion approved 6-0
g. #450 Water
   i. N. Van Duzer moved approval of the Water Department budget totaling $22,430; $5,870 in Salaries and Wages and $16,560 in Expenses
   ii. S. Seidman seconded the motion
   iii. Motion approved 6-0
h. #710 Maturing Debt Principal
   i. Held for revision in cover sheet
i. #751 Maturing Debt Interest
   i. J. Melican moved approval of the Maturing Debit Interest budget totaling $642,991; $642,991 in Expenses
   ii. C. White seconded the motion
   iii. Motion approved 6-0
j. #759 Bank Charges
   i. N. Van Duzer moved approval of the Bank Charges budget totaling $9,000; $9,000 in Expenses
   ii. J. Melican seconded the motion
   iii. Motion approved 6-0
k. #911 Norfolk County Retirement
   i. N. Van Duzer moved approval of the Norfolk County Retirement budget totaling $729,630; $729,630 in Expenses
   ii. J. Melican seconded the motion
   iii. Motion approved 6-0
l. #914 Group Health Insurance
   i. N. Van Duzer moved approval of the Group Health Insurance budget totaling $1,583,110; $1,583,110 in Expenses
   ii. J. Melican seconded the motion
   iii. Motion approved 6-0
m. #916 Medicare/FICA
   i. N. Van Duzer moved approval of the Medicare/FICA budget totaling $114,150; $114,150 in Expenses
   ii. C. White seconded the motion
   iii. Motion approved 6-0

3. Review of Minutes
      i. Motion made by J. Melican and seconded by C. White after minutes were amended
      ii. Vote 6-0-1
4. Other Business
   a. Prior Notices to date are $60,533.23
   b. Acknowledgement of the following Prior Notices
      i. Town Garage for $4,449.85
         1. Clean out of clogged floor drains in the Highway Garage
      ii. Town Library for $5,000
1. Temporary Part-Time Salary due to multiple changes in personnel over the past year
   c. Meeting at the Region
      i. Discussion of methods to be used with assigning the new assessment formulas
      ii. Discussion of need to present a level-funded budget with narrative of any increase in operating expenses
   d. Park and Recreation Budget
      i. We will get additional information for Fiscal Year 2007 to better evaluate revenue streams.
   e. Local schools Budget
      i. Proposed meeting with DSC/Administration and WC to be moved to the first week in March so that all are available.
      ii. Sub-groups will be working up until then on any outstanding questions
   f. Article 4 Update
      i. C. White to start plugging in numbers to get a feel for where we’re at
   g. Blue Book Committee
      i. To be headed by C. White with assistance from N. Van Duzer and N. Weinstein

Next Meeting: Monday, February 11, 2008 at 7:15 AM in the Selectmen’s Meeting Room

Meeting adjourned at 9:00pm

Respectfully submitted,
Nancy Weinstein, Secretary