Chairman Charles W. Long called the meeting to order at 5:05 PM in the Assessors Office. Present were Caroline B. Akins and Wilfred J. Baranick, Members of the Board, and Karen MacTavish, Town Assessor.

1. **Regular Business**
   - Meeting minutes from January 23, 2008 were unanimously approved as submitted.
   - Recent correspondence was reviewed and discussed.

2. **FY 2009 Budget**
The Assessors reviewed their proposed FY 2009 budget in preparation for a meeting scheduled with the Warrant Committee for Monday, February 11, 2008 at 7:30 AM. This meeting, which was originally planned for January 14, 2008, was postponed because of inclement weather.

3. **Personnel**
Discussion was held concerning the position of departmental employees within the Town’s classification system.

4. **Warrant Committee Estimates – FY2009**
The following estimates were unanimously approved for submission to the Warrant Committee for FY2009 tax rate planning purposes:

   - Local Receipts $ 2,000,000
   - Overlay Reserve 210,000
   - Overlay Surplus 80,000
   - New Growth 200,000

5. **Next Meeting**
The Board unanimously agreed to schedule the next meeting for Wednesday, March 12, 2008 at 5:00 PM.

It was moved by Mrs. Akins and seconded by Mr. Long to enter executive session for the purpose of reviewing abatement applications and discussing litigation at 5:55 PM. With three members voting, the motion was approved, 3-0.