

## COA BOARD MEETING

Tuesday, February 12, 2008

PRESENT: B. Connors, A. Baranick, B. Hagan, J. Gavrilles, J. Hemstreet, J. Walsh, P. McChesney, R. Walenduk

ABSENT: E. Bouldry, E. Corbo

STAFF: J. Claypoole

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Meeting called to Order at 10:32AM.

- Due to secretary's absence, J. Claypoole volunteered to take minutes.
- January minutes were accepted (Motion: P. McChesney, Second: J. Hemstreet).
- Treasurer's report distributed and accepted (Motion: P. McChesney, Second: R. Walenduk).

### Old Business:

- J. Walsh reported that he met with Craig Hughes regarding utilizing Boy Scouts as volunteers at Recycling Center. Craig stated that there was no problem doing this. J. Gavrilles will get schedule for Boy Scouts assistance and give to COA for newsletter.
- J. Walsh discussed having coffee for seniors after exercise on Tuesdays/Thursdays. It was recommended that they purchase coffee from Town Hall and then use Fireside Room for the gathering.
- Board members reported the Open Fields production of "Annie" in January was outstanding and thanked Open Fields for donation of tickets to COA. J. Claypoole reported a thank you letter had been sent.

### New Business:

- John O'Keefe from Dover Sherborn Cable Television (DSCTV) asked COA Board to explore the possibility of upgrading the COA Room in the Caryl School to be utilized by the Selectmen and other town committees for their monthly meetings. John stated that DSCTV would fund upgrade of room including sound system, lighting, artwork, placement of cameras and other features needed to broadcast meetings and events. This idea is still in early stages and has not been brought to Selectmen for discussion yet. Motion made to allow DSCTV to explore possibility to retrofit COA Caryl Building room for shared use with Town Committees. (Motion: A. Baranick, Second: R. Walenduk, Abstain: J. Hemstreet). Motion passed.
- A. Baranick reported visiting the new Medfield Adult Community Center and described the programs offered and layout of the new center.
- J. Claypoole reported that Sue Sheridan has resigned from BayPath Elder Services Board of Directors. B. Hagan stated a new representative from Dover should be recommended to BayPath for the Board.
- J. Hemstreet reported that the Dover Community Center Building Committee met and has formed 4 subcommittees. J. Hemstreet is on the Alternate Sites Committee and they are reviewing all possibilities for sites.
- The Travel Committee met and has many ideas for trips and events including Garden Show, Battleship Cove, PawSox Games, and Heritage Plantation. A meeting is scheduled this week with Sherborn to collaborate on trips.

Director's Report:

- J. Claypoole distributed updated COA Events spreadsheet detailing services provided for fiscal year and number of seniors served.
- A monthly calendar of events for February was distributed to Board.
- J. Claypoole created and distributed a chart detailing COA Luncheons for calendar year 2008. Meal selections have been done for the next few months with A. Baranick and R. Walenduk. March COA Luncheon will be St. Patrick's celebration with Al Callelo and Kathy Weld providing entertainment.
- The COA Town Report was submitted on January 17, 2008 after review by B. Connors.
- COA Budget was presented to Warrant Committee on January 23<sup>rd</sup> by A. Baranick, S. Sheridan and J. Claypoole. Warrant Committee was supportive of increase in Outreach Worker's Hours and increased funding for Department.
- J. Claypoole reported that student computers for Computer Class were donated by ComCast and received today. Town IT Coordinator will install one computer by next week's computer class and will have other two soon. One computer will have both Windows XP and Vista on it for teaching purposes.
- Tickets for matinee of musical "Sound of Music" (3/15/08) have been donated by Dover Sherborn High School (Wendy Bornstein) for 16 Dover seniors to attend at DSHS.
- J. Claypoole reported that computer instructor, Joan Stapleton, is writing a Computer Corner column for monthly newsletter starting in the March issue.

Meeting adjourned at 11:52AM. Motion: R. Walenduk, Second: J. Hemstreet

Respectfully Submitted,

Janet Claypoole