

Capital Budget Committee
Minutes for December 11, 2007
Selectman's Meeting Room, 7:30AM

Attending from Capital Budget: Peter Mitchell, Chair, Sharon Grant, Carol Lisbon, Allen Goldberg, David Melville and David Stapleton. Other attendees included Bill Herd, Cemetery Commission, and Tanya Newburg, Acting Library Manager.

1. Capital Budget Request Reviews
 - a. Cemetery - Bill Herd presented the request for a new mower valued at \$13,623. This would replace an existing mover purchased in 1989 which has 1300 hours and be the same manufacturer as other mowers.
 - b. Library – Tanya Newburg, Acting Library Manager, presented the request for a new phone system. The existing phone system was installed in 1995 and is a modified house system with only three lines. Currently they cannot internally call other departments or transfer from one floor to the other. A new system would provide for better call management, growth capacity, voice mail, wireless capability, caller ID and enhanced security for the building. The library looked into voice over I/P but based on the size of the system a traditional system is more effective. They also explored leasing versus buying and found the long term pricing better with purchasing.

In the years 2010 – 2013 they have identified several additional items including in a server, projection system, upgrade to workroom furniture and additional shelving.

2. Committee Updates
 - a. Park & Recreation will be at the January 15th meeting to discuss their Capital Budget requests and the water issues associated with a Caryl Park expansion.
3. Other Items

The next Capital Budget meeting is scheduled for January 15, 2008 (Park & Recreation will be coming in at 7:30 AM)

With no to other business, the meeting was adjourned at 9:00 AM.

Respectfully submitted,

Peter Mitchell, Chair