

**Dover Parks and Recreation Commission  
Meeting of December 10, 2008  
Minutes**

P&R Commissioners In Attendance: Barry Cullen, Peter Davies, Rich Oasis, Nancy Simms

P&R Employees In Attendance: David MacTavish

Others In Attendance: None

The above listed commissioners and employee conducted an impromptu meeting following our meeting with the Capital Budget Committee. Although this was not a scheduled meeting, it was agreed that minutes should be kept and submitted.

**Operating Budget**

The following operating budget increases for FY2010 were discussed and **approved by a vote of 4 – 0**:

- o Vehicle Maintenance of \$2,000 for 2 ½ ton dump truck that was moved out of this year's capital budget request in response to the current economic crisis;
- o Computer Services of \$1,500 for installation and monthly support of computer connection service; and
- o Dues and Memberships of \$2,600 for Jess to attend week-long continuing education course in July 2010 (registration fees will be due February 2010).

**Personnel**

It was agreed that Jess' contributions to Dover's P&R department have been fabulous. There was discussion on ways P&R could better support Jess and further her career growth. It was agreed that an interim performance evaluation would be the most helpful approach. Dave will prepare the review, the commissioners will review it, and Dave and Jess will meet to discuss it in January 2009.

**Field Usage Update**

Peter shared that DSHS has decided to impose a daily \$75 usage fee on all non-town teams for their use of the Upper Fields (the land purchased from Medfield State Hospital). This fee affects girls and boys lacrosse and girls and boys soccer as these sports are run by private organizations. It was agreed that Dave will write a letter to DSHS reminding them that P&R incurs the costs of maintaining these fields as well as the lower practice fields and that if these fees are indeed imposed, P&R will take steps to ensure that the girls and boys lacrosse programs have access to other Dover playing fields so as to avoid this expense. The ramifications of these steps are a further reduction in field availability for the girls and boys soccer programs.

It was agreed that it is imperative for a DS Regional School Committee member to participate in the Field Usage Meetings that occur prior to each outdoor season. Peter agreed to make the appropriate inquiries to identify this individual.

**The meeting adjournment time was not recorded.**

Respectfully submitted,  
Nancy Simms, P&R Secretary