

Council on Aging Board Meeting Minutes

Tuesday, April 1, 2008

PRESENT: B. Connors, A. Baranick, E. Bouldry, B. Hagan, J. Hemstreet, J. Walsh,
P. McChesney, R. Walenduk

ABSENT: J. Gavrilles

STAFF: J. Claypoole

Meeting called to Order at 11:02AM.

- March minutes were accepted (Motion: B. Hagan, Second: J. Hemstreet, motion passed unanimously).
- Treasurer's report distributed and accepted (Motion: P. McChesney, Second: J. Walsh, motion passed unanimously).

Old Business:

- E. Corbo resigned from the COA Board. Elaine was also the Secretary. No volunteers for this position, so one will be picked on a rotating basis until we get a volunteer. Rita Walenduk was selected for this meeting to take minutes.
- Two Vacancies are now on COA Board. Barbara Murphy agreed to be a Board member and her name will be recommended to the Selectmen for appointment. Motion: B. Hagan to nominate Barbara Murphy as a Council on Aging Board member. Second: A. Baranick. Approved unanimously.
- B. Connors reminded Board that Dover needs a BayPath representative. It was suggested that we advertise asking for a volunteer in newsletter.

New Business:

- B. Connors reported that BayPath has issued Grant Application requests for Older American Act funds. J. Claypoole will follow up with BayPath on this grant opportunity.
- J. Claypoole requested an additional phone line for the COA out by the computer in the Fireside Room. Currently there is one phone with two lines and two staff. It would improve efficiency of staff if both can utilize phone services simultaneously; answering calls and for outreach services. The Board approved J. Claypoole approaching the Selectmen's office with this request.
- J. Claypoole gave a report that the Air Quality testing was completed in the COA office two weeks ago. The results were no unhealthy air quality.
- J. Hemstreet reported that the Dover Community Center Building Committee continues to meet and the Alternate Sites Committee is reviewing all possibilities for sites. The Alternate Sites Committee suggested an addition to the Library with a section for the Council on Aging, and room for Park and Rec. This would include shared space and some areas where seniors/COA had priority (computer room, craft room, exercise room). Money may be available from State or Federal funds because of library connection. The Building Committee is driven by cost.

Travel Committee Report:

- The Travel Committee reported that a joint trip is planned with Sherborn COA to Blithewold Mansion and Gardens in Bristol, RI on May 14th with a cost of \$35. Motorcoach pickup/drop off will be in Sherborn and Dover.
- Other trips being planned include Tanglewood on Sunday, July 13th, and a Boat cruise. Once details are finalized, trips will be publicized in newsletter and with flyers.

Director's Report:

- J. Claypoole distributed updated COA Events spreadsheet detailing services provided for fiscal year and number of seniors served.
- A monthly calendar of events for April was distributed to Board.
- J. Claypoole distributed copy of letter sent to Dover Town Library in support of grants for intergenerational activities between the COA and Library.
- J. Claypoole reported that COA and Police Department have mailed out joint letter to all seniors in Dover requesting they complete and/or update the Senior Contact Information form. The mailing included a stamped return address envelope to the Police Dept to ensure confidentiality of personal information. A donation is being made to help with costs regarding this mailing. Officer Ed Meau was instrumental in coordinating this mailing and senior volunteers helped stuff envelopes for mailing.
- J. Claypoole reported that Police Chief Griffin has approved use of the Police Weight Room by seniors in collaboration with the COA. Arrangements will be made by COA with the PD regarding availability and scheduled use times.
- The COA has a team (The Town House Honey Bees) entered in the Town Spelling Bee on April 3rd at the Chickering School.

Activities/Special Events/Program:

- R. Walenduk stated that TRIAD met in March. She shared information with the Board regarding 2-1-1, the telephone number for updated disaster information during an emergency situation. This contact number will help reduce non-emergency calls placed to 9-1-1. Next TRIAD meeting is in June.

Meeting adjourned at 12:25PM. Motion: R. Walenduk, Second: J. Hemstreet. Motion passed unanimously.

Respectfully Submitted,

Rita Walenduk
Acting Secretary