

MEETING MINUTES
BOARD OF SELECTMEN
APRIL 10, 2008

At 6:35 p.m., Chairman Kathleen W. Weld called the meeting to order with members Carol Lisbon and David W. Heinlein present. Also present were David W. Ramsay, Town Administrator, and Greer Pugatch, Administrative Assistant.

ATTENDANCE: Joseph Melican & Dave Stapleton, Warrant Committee

PRESS: Jennifer Roach, D-S Press

Sign Annual Town Election Warrant

The first order of business this evening was the Board's approval and execution of the Town Election warrant.

Mrs. Lisbon moved to approve the Annual Town Election warrant as submitted, seconded by Mr. Heinlein; it was unanimously voted.

Review Ben Arthur's Way Acceptance Plans

The Board of Selectmen reviewed the acceptance plans for Ben Arthur's Way. Mrs. Weld observed that both this street and Francis Street have been signed off on by the Planning Board, and will be considered for acceptance as public ways at the May Town Meeting.

Mrs. Lisbon moved to approve Ben Arthur's Way contingent upon receipt of the appropriate legal documents, seconded by Mr. Heinlein; it was unanimously voted.

Finalize Article Motions

The Board reviewed the most recent draft of the motions for the articles to be considered at the Annual Town Meeting. The Planning Board has asked the Selectmen for its support of Article 10, the proposed open space preservation bylaw change. Mrs. Lisbon commented that the Planning Board has taken the bylaw change it originally proposed two years ago, and modified and simplified it to address citizens' concerns.

Mrs. Lisbon moved that the Board of Selectmen endorse Article 10, seconded by Mr. Heinlein; it was unanimously voted.

Mr. Heinlein, who supported the bylaw change previously, felt that it has been further improved with the revisions, and thanked the Planning Board for all of its hard work.

The Board agreed that the phrase "preliminary designs" in Article 18 allows for monies appropriated to be used for many options. Mr. Ramsay said that it is broadly written to avoid being too restrictive. Mrs. Lisbon added that the phrase should not be construed to

Board of Selectmen Open Session Meeting Minutes
April 10, 2008

mean alternative building designs at the Caryl School site necessarily – the monies could be spent on work to be done such as high level costing for various scenarios, engineering, septic issues, setbacks, etc. depending on the direction Selectmen take after the DCCBC and its subcommittees narrow the range of potential options.

Mrs. Weld thanked Mr. Ramsay for working with the proponents of Article 22, engine braking prohibition, on alternative ways to achieve this same goal. The Board has received a letter from petitioners agreeing to withdraw the article if signage regarding engine braking is posted in their neighborhood. Mr. Heinlein felt that this was a good solution to this problem.

Mrs. Lisbon moved to place a sign prohibiting engine braking on Dedham Street at a place to be determined by the Police Chief, Superintendent of Streets, and the proponent of the original article, seconded by Mr. Heinlein; it was unanimously voted.

Vote on Personnel Rules & Regulations Amendments

Mrs. Weld read the three amendments to the Personnel Rules & Regulations being recommended by the Personnel Board to the Board of Selectmen for non-union Town employees, as follows: increasing the longevity pay from \$35 to \$40 per year; increasing the amount of sick leave accumulation to 124 days from the current 90 days; and liberalizing use of sick leave to permit employees to care for immediate family members for up to 10 days per year (with language which defines “immediate family member”). These changes would keep that employee group in line with benefit packages the Town’s two union groups receive.

Mrs. Lisbon moved to accept the proposed amendments to the Personnel Rules & Regulations as submitted, seconded by Mr. Heinlein; it was unanimously voted.

Execute Memorandum of Agreement Between the Town of Dover & the Dover Police Association

Mrs. Weld applauded the Dover Police Association (DPA) and the Town’s management team for all of their cooperative efforts during collective bargaining for a successor 3-year DPA union contract.

As the Selectmen’s designee during negotiations, Mr. Heinlein said that both groups acted in good faith at the bargaining table over the last several months and that while there were tensions at time, the process resulted in an agreement that fairly compensates officers in accordance with the market. The agreement has been ratified by the DPA.

Mr. Heinlein moved to execute this memorandum [of agreement], seconded by Mrs. Lisbon; it was unanimously voted.

Amendment to Agreement for Design Services for the Caryl School Selective Roofing Repairs Project

The Board reviewed a letter from Architect Don Mills dated April 9, 2008 which indicates a change in the allocation of his fees due to the change in the scope of the Caryl School project. Architectural services costs, which remain the same, will cover the expanded roofing scope at that site. Mrs. Weld expressed the Board’s appreciation of Don Mills for his meticulous work on all aspects of this project.

Board of Selectmen Open Session Meeting Minutes
April 10, 2008

Mr. Ramsay told the Board that the project is on schedule, and Caryl School tenants have been notified that work commences next Monday or Tuesday and finishes in about two weeks. He added that the contractor will use a higher quality roofing system than specified in the bidding process to avoid delays.

Mrs. Lisbon moved to accept the amended letter from Don Mills dated April 9, 2008, seconded by Mr. Heinlein; it was unanimously voted.

Dover Community Center Building Committee Update

Mrs. Weld reported that the Dover Community Center Building Committee (DCCBC) met last night for a thorough review and vetting of that committee's preliminary design report. A series of questions were addressed such as whether the report contains sufficient information to estimate pricing for a community center and to determine whether to build new or renovate, how many spaces of what size are needed to meet perceived needs and should a great room and a gym be included, and is the need for a community center in Dover justified.

Mrs. Lisbon said that any scenarios developed by the DCCBC and its subcommittees need to be program-driven and explained to citizens from a programmatic standpoint. She added that the preliminary report was not presented or "sold" to citizens based upon program, either current or future.

Mrs. Weld suggested a thorough examination of specific uses of better and/or more space if it was made available to citizens and Town departments. Mrs. Lisbon elaborated that stakeholders could put together a "business plan" to show citizens how the spaces could be used, and sources of income and private funding if that space was available.

Mrs. Weld reiterated that the DCCBC will hold public meetings every other Wednesday for the next three months, and encouraged citizens to offer their input.

Mr. Heinlein assured citizens that this process will not lead to a foregone conclusion. He observed that there is a healthy debate going on presently at the various meetings, and there is not a majority opinion about any proposal. He asked citizens to share their ideas about siting, programs, components, etc.

Appointments

Mrs. Weld thanked Elaine Corbo, who is resigning from the Council on Aging, for 14 years of wonderful service on that board.

Mrs. Lisbon moved to appoint Barbara Murphy to the Council on Aging for a term which commences immediately and expires in June of 2010, seconded by Mr. Heinlein; it was unanimously voted.

Mr. Heinlein told the Board that John Budd has done a great job to date serving as a de facto member of the DCC Gym/Physical Activities subcommittee, and will be a great addition as an official member.

Mr. Heinlein moved to appoint John Budd to the Gym/Physical Activities subcommittee, seconded by Mrs. Lisbon; it was unanimously voted.

Other Business:

Board of Selectmen Open Session Meeting Minutes

April 10, 2008

Special Licenses (2)

Mrs. Lisbon moved to approve a special license for [Ne Me Quitte Pas Catering at Elm Bank on] August 16, 2008, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Lisbon moved to approve the special license for [Fifth Avenue Liquors obo the Natick VNA at Elm Bank on] June 19, 2008, seconded by Mr. Heinlein; it was unanimously voted.

Approve March 13 & 27, 2008 Meeting Minutes

Mrs. Lisbon moved to approve the meeting minutes of March 13, 2008 as submitted, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Lisbon moved to approve the minutes of March 27, 2008 as submitted, seconded by Mr. Heinlein; it was unanimously voted.

Mrs. Lisbon moved to approve the executive session meeting minutes of March 27, 2008 as submitted, seconded by Mr. Heinlein; it was unanimously voted.

Citizens' Comments

Mr. Melican told the Board that the Warrant Committee is finalizing the blue book, and it will go to the printer next week.

Mrs. Weld reminded citizens that Town Meeting will be held May 5, 2008 at an earlier start time of 7:00 p.m. She said that it is citizens' privilege as well as their responsibility to attend and vote on the important business of the Town.

At 7:16 p.m., Mrs. Lisbon moved to adjourn, seconded by Mr. Heinlein; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Carol Lisbon, Clerk

Board of Selectmen Open Session Meeting Minutes
April 10, 2008