

# **Dover Warrant Committee**

**January 14, 2009**

Members in attendance: Caroline White, Chair; David Stapleton, Vice Chair; James Dawley; Robyn Hunter; James Kinder and Andy Waugh

Others in attendance: Carol Lisbon, Selectmen Liaison, Barrie Clough, Town Clerk, Janet Claypool, Director of COA and Alice Baranick, Treasurer COA

*Dr. White called the meeting to order at 7:00 pm and Ms. Hunter recorded the minutes.*

## **1. Introduction of new member**

The Committee welcomed Mr. Waugh, who will be fulfilling the remaining term of Mr. Meehan.

## **2. Review of minutes of January 12, 2009**

Mr. Stapleton moved that the minutes be approved, seconded by Mrs. Hunter. The motion was approved by a vote of 5-0-2.

## **3. Review of Department 161 Town Clerk and 162 Election and Registration**

**161** – Mr. Clough provided an overview of the requested FY2010 budget for department 161. Salaries and expenses are in line with current guidelines with the exception of the addition of a new line item for computer training in the amount of \$400.

**162** –The overall budget request for FY2010 is lower than the prior year as a result of fewer elections. A new line item for \$450 for constables for Town elections was added; this line item was previously budgeted for in the police budget

## **4. Town Report**

Dr. White requested that the Committee review draft 7 of the report and provide comments to her by Thursday January 15, 2009.

## **5. Authorization for Snow and Ice**

Mr. Stapleton moved the approval of an increase of \$100,000 to the snow and ice budget. This increase covers expenses incurred to date, increasing the original budget to \$262,498. This motion was seconded by Mr. Seidman and approved by a vote of 6-1-0.

## **6. Liaison Updates**

Dr. White informed the Committee that a joint meeting between Sherborn Advisory, the Regional School Committee and the Warrant Committee has been scheduled for 7:00 PM on February

23, 2009 at Sherborn Town Hall. It has been determined that the discussion of the Regional School budget will be the first item on the agenda. The remainder of the meeting will focus on the Pine Hill School budget.

Dr. White was contacted by Mr. MacTavish, Director of Parks and Recreation, to request the date at which the Warrant Committee would discuss the Parks and Recreation budget. Dr. White requested that he select one or more dates from the Warrant Committee meeting dates that would be convenient for him and his Commissioners to review their FY2010 budget with the Warrant Committee.

Mr. Kinder provided an overview of the meeting with the Dover School Committee. He noted that the School Committee has reduced their reliance on consultants to try to reduce costs. The preliminary FY2010 budget is approximately 3.7% higher than the FY2009 budget. Payroll and related costs were approx 6% higher while operating costs decreased on the budget.

## **7. Review of Department 541 COA Budget**

Ms. Claypoole and Ms. Baranick attended the meeting to provide an overview of the preliminary COA budget for FY2010. Ms. Claypoole noted that the FY2010 budget is requesting both increases in staffing hours and programs as a result of increased demand for services provided. Ms. Claypoole stated that the senior population in Dover currently totals 1,169, which represents 19.6% of the entire Dover population. Over the coming years this segment of the population is expected to keep growing. Whenever possible Ms. Claypoole collaborates with neighboring towns to provide programs to Dover seniors. This collaboration is paramount in keeping the cost of delivering high quality programs down. A discussion ensued regarding using volunteers in an attempt to defray costs while maintaining program quality and variety.

## **8. 131 Warrant Committee**

Pursuant to obtaining a reduced price for the printing of the FY2010 Blue Book, the Warrant Committee reduced their FY2010 budget request to reflect this reduction. Mr. Seidman moved that \$4,980 of total expenses be approved for Warrant Committee expenses for FY2010, Mr. Dawley seconded. This motion prevailed by a vote of 7-0-0.

*Mr. Seidman moved to adjourn, seconded by Mr. Waugh;  
the motion was agreed by consensus at 8:20 pm  
the next meeting will be January 21, 2009 at 7:00 pm*

Respectfully submitted,  
Robyn Hunter on behalf of  
Peter Smith, Secretary

*approved January 21, 2009*