



TOWN: Dover, MA  
FORM: Direct Deposit Authorization  
DATE LAST REVISED: 4/7/09

**FORM INSTRUCTIONS:**

Fill out the form completely and return it to the Treasurer. The Treasurer's office is on the 2nd floor of the Town House and the hours of operation are 9am to 5pm.

**DIRECT DEPOSIT AUTHORIZATION**

To initiate direct deposit of your paychecks, please complete this form and return it to the Treasurer's Office.

NAME \_\_\_\_\_

EMPLOYEE NUMBER \_\_\_\_\_

BANK \_\_\_\_\_

ABA # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_ Type: Checking \_\_\_\_\_ Savings \_\_\_\_\_

AMOUNT \_\_\_\_\_ NET PAY \_\_\_\_\_

BANK \_\_\_\_\_

ABA # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_ Type: Checking \_\_\_\_\_ Savings \_\_\_\_\_

AMOUNT \_\_\_\_\_ NET PAY \_\_\_\_\_

BANK \_\_\_\_\_

ABA # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_ Type: Checking \_\_\_\_\_ Savings \_\_\_\_\_

AMOUNT \_\_\_\_\_ NET PAY \_\_\_\_\_

If funds are to be deposited into your checking account, please attach a copy of a voided check.

Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only -----

Treasurer's Office \_\_\_\_\_

Date \_\_\_\_\_