RAFFLE AND BAZAAR PERMIT INFORMATION SHEET

Qualifications of Organization

I. Type of Organization
   1. Veteran’s organization
   2. Church or religious organization
   3. Fraternal organization
   4. Education or charitable organization (including Public School Departments, parent/teacher organizations
   5. Civic or service organizations
   6. Clubs organized and operated exclusively for pleasure, recreation, or other purposes.

II. Actively functioning as NONPROFIT organization.

Purpose of proceeds

Must be used exclusively for the purposes stated in the application and are limited to the following: educational, charitable, religious, fraternal, civic, or veteran’s benefits.

Procedure for obtaining permit:

Obtain application from Town Clerk or download from town website.
Submit application and fee to Town Clerk
Complete Notice of Issuance of Raffle License for Mass State Lottery and return to Town Clerk. State Lottery Commission will issue appropriate tax forms (5% commission on gross proceeds payable within 10 days of each event).
Application is then presented to Chief of Police either by applicant or Town Clerk for approval/signature. If presented by applicant, procedure is usually faster.
Application is returned to Town Clerk for issuance of the license.
Permit must be issued or denied within 30 days of application.
Permit is valid for one year (organization may conduct multiple raffles, or 2 bazaars).

Permits may be revoked if non-members promote the raffle, uses of proceeds are not as stated in the application, payments are made for promotion of raffle, or facts on the application have changed without notice to the Clerk.

Renewal of permit is conditional upon timely receipt of copy of tax form filed with the state.
APPLICATION FOR PERMIT TO CONDUCT RAFFLES AND BAZAARS  
(C. 810, ACTS OF 1969)

Name and address of Nonprofit Organization:

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Evidence of Qualification for Permit:
☐ (a) Veterans' organization chartered by the Congress of the United States or included in clause (12) of section five of chapter forty of the General Laws; or,
☐ (b) Church or religious organization; or,
☐ (c) Fraternal or fraternal benefit society; or,
☐ (d) Educational or charitable organization; or,
☐ (e) Civic or service club or organization; or,
☐ (f) Club or organization organized and operated exclusively for pleasure, recreation and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder.

Officers or members of organization responsible for operation of raffle or bazaar:

<table>
<thead>
<tr>
<th>Name</th>
<th>Residence Address</th>
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Uses to which net proceeds will be applied:
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(signature of authorized officer or member of organization)

Application certified to be in conformity with C. 810, Acts of 196D:
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City/Town Clerk

PERMIT (ISSUED) (DENIED)

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(date)

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City/Town Clerk

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Chief of Police
NOTICE OF ISSUANCE OF:
RAFFLE AND / OR BAZAAR LICENSE
CITY OR TOWN ......................

Name of Authorized Organization

Address (Street) City/Town ZIP CODE

FORM IS TO BE RETURNED TO:
CHARITABLE GAMING DEPARTMENT
Massachusetts State Lottery
P.O. Box 859012
BRAINTREE, MA 02185-9012

PRINT IN INK, OR TYPEWRITE

DATE ISSUED: ____________________________

FOR M.S.L.C. USE ONLY
☐ TAX FORM SENT

BY:_____________________________ DATE:_____________________________
INV. ASSIGNED: _____________________________
Assigned By _____________________________ Date _____________________________

AUTHORIZED OFFICER OF ORGANIZATION SIGN BELOW

Signature of Officer _____________________________ Date _____________________________
Title _____________________________

TELEPHONE NUMBERS

AREA HOME PHONE

DATE OF OCCASION _____________________________
NUMBER OF OCCASIONS NEXT TWELVE (12) MONTHS _____________________________

FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY
IDENTIFICATION NUMBER DATE RECEIVED

FOR CITY / TOWN USE ONLY
Date of issue: _____________________________
City / Town Official _____________________________ Title _____________________________

OFFICIAL SEAL:

COMPLETE AND SIGN THE REVERSE SIDE

RBL 25M-7-83